



Date Received: _____
 Position #: _____
 MVR Attached

Application for Employment

An Equal Opportunity Employer

Valley Regional Transit will consider all qualified applicants without regard to race, color, religion, gender, national origin, age, veteran status, or the presence of a medical condition or disability.

(PLEASE PRINT)

Full Legal Name: _____ Date: _____

Address: _____

Home Phone: _____ Cellular Phone: _____

Social Security Number: _____ E-Mail Address: _____

Position Applied For: _____ Location: _____

Position Applied for: Full-time Part-time

When would you be available to begin work? _____

Are there any days of the week or shifts you are unable to work? Yes No

If yes, please list: _____

Are you able to perform the duties of this position with or without reasonable accommodation?

(See job description) Yes No

Are you authorized to work in the United States on an unrestricted basis? Yes No

Have you applied to Valley Regional Transit before? Yes No If yes, when?

Have you worked for Valley Regional Transit before? Yes No If yes, when?

Have you ever been convicted of any offense (other than a misdemeanor)? Yes No

If yes, please describe in full: _____

Please list any family members, in-laws or housemates currently employed with Valley Regional Transit:

EDUCATION

Have you received a High School Diploma or GED? Yes No

	School Name/Location	Course of Study	Yr. Graduated	Diploma/Degree Rec'd
College				
Trade				
Other				



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Please list job related licenses, certificates, professional registrations, or memberships in technical/professional associations:

EMPLOYMENT HISTORY

May we contact your current employer? Yes No

Employer	Supervisor Name and Title	Dates Employed
Address		
Phone	Reason for Leaving	To
Position Held		Wage
Summary of Duties		Start
		End
<hr/>		
Employer	Supervisor Name and Title	Dates Employed
Address		From
Phone	Reason for Leaving	To
Position Held		Wage
Summary of Duties		Start
		End
<hr/>		
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Position Held		Wage
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		End



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Please explain any gaps in your work history: _____

MILITARY SERVICE RECORD

Have you served in the United States Armed Forces? Yes No If yes, what branch? _____

Dates of duty: from _____ to _____

Please list any job-related experience: _____

OTHER INFORMATION

Please provide any additional information you think would help us evaluate your application, including training, seminars, workshops, and special achievements, specialized skills, etc.: _____

REFERENCES

A. List names, addresses, phone numbers and relationships of three persons not related to your who know your qualifications:

- 1. _____
- 2. _____
- 3. _____

B. For purposes of compliance with The Immigration Reform and Control Act, you are legally eligible for employment in the United States? Yes No . Under the Immigration Reform and Control Act of 1986, you will be required to fill out a certification verifying that you are eligible to be employed and verifying your identity. Further, you will be required to provide documentation to that effect should you be employed.

APPLICANT'S STATEMENT AND SIGNATURE

I certify the facts set forth in this application for employment are true and complete to the best of my knowledge. I understand that if I am employed, false statement, omissions or misrepresentations may result in my dismissal. I authorize Valley Regional Transit to make an investigation of any of the facts set forth in this application and release from any liability both Valley Regional Transit and those who supply reference and background information.

I understand that neither this application nor an offer of employment constitutes an employment contract unless a specific document to that effect is executed between the employer and the employee in writing.

Applicant's Signature: _____ Date: _____

Please return application to:

**Valley Regional Transit
830 N. Main St. Suite 230
Meridian, ID 83642**

Valley Regional Transit maintains a Drug Free Workplace
An Equal Opportunity/Affirmative Action Employer



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Pursuant to federal regulations, we collect responses to the questions below for record keeping purposes. This information will NOT be kept with your application for employment. Federal law prohibits unlawful discrimination on the basis of race, color, sex, age, national origin, religion, or disability.

Check the box for the racial or ethnic group with which you identify:

- White (includes Arabian)
- Black (includes Jamaican, Bahamians and other Carribeans of African but not Hispanic or Arabian descent)
- Hispanic (includes persons of Mexican, Puerto Rican, Central or South American or other Spanish origin or culture)
- Asian & Asian American (includes Pakistanis, Indians & Pacific Islanders)
- American Indians (includes Alaskans)

Check the box for the highest level of education you have completed (Check only one):

- Less than 8th grade
- Completed 8th grade
- Attended high school
- High school graduate or equivalent
- Attended college and/or associate degree
- College graduate
- Attended graduate school
- Master's degree
- Graduate study beyond master's requirements
- Ph.D. or professional degree

Check the appropriate box:

- Female
- Male

How did you find out about this employment opportunity?

- Newspaper: Specify Name _____
- Radio/TV: Specify Name _____
- Job Service
-
-
-
-
-
-

Please indicate your date of birth ____ / ____ / ____

Position applied for: _____

Position Number: _____

(HR110b-12192005)