

# Management Committee Special Meeting Agenda

Wednesday, May 18, 2011

1:15 p.m.

Meridian City Hall – Conference Room B  
33 E. Broadway Avenue  
Meridian, Idaho

**I. CALLING OF THE ROLL**

Chair Tom Dale

**II. ACTION ITEMS**

**A. Letter to Zonda USA Å**

Kelli Fairless

*The Management Committee will review for approval a draft letter to the representative of Zonda USA to provide a mechanism for VRT to evaluate the proposal offered to the region.*

**ADJOURNMENT**

Å = **attachment**

*Agenda order is subject to change*

**NEXT REGULAR MEETING:**

*Monday, June 6, 2011*

*11:00 a.m.*

*Meridian City Hall-Conference Room A*

*33 E. Broadway Avenue*

*Meridian, Idaho*

*Arrangements for auxiliary aids and services necessary for effective communication for qualified persons with disabilities or language assistance requests need to be made as soon as possible, but no later than three working days before the scheduled meeting. Please contact Mark Carnopis, Community Relations Manager at 846-8547 extension 4215 if an auxiliary aid is needed.*



DATE

Dear Mr. Parker:

Thank you for bringing to our attention the interest of Zhongda Industrial Group (China) through its subsidiary, ZONDA USA, in exploring potential business opportunities as may exist within the Boise/Treasure Valley. We sincerely appreciate the discussions to date, and we look forward to more of the same, as we learn more about your company and its experiences, products, and capabilities.

While this letter does not in any way constitute an obligation or commitment on anyone's part, please know that we appreciate your interest in investigating the feasibility of locating to our community and welcome the occasion to continue the conversation.

I propose the next step in the process would be the following:

1. Legal review and due diligence
2. Technical feasibility and cost-benefit review
3. Develop project proposal based on the outcome of the first two steps.

I look forward to hearing from you on your thoughts regarding the proposed next steps.

Sincerely,

Kelli Fairless  
Executive Director

cc: VRT Management Committee  
Boise Valley Economic Partnership