Valley Regional Transit Board of Directors
Meeting Agenda
Monday, January 7, 2019
12:00 p.m.
VRT Board Room – 700 NE 2nd Street – Meridian, Idaho

I. CALLING OF THE ROLL

II. AGENDA ADDITIONS/CHANGES

III. PUBLIC COMMENT (Comments will be limited to no more than three (3) minutes.)

IV. FINANCE COMMITTEE REPORT

V. CONSENT AGENDA
Items on the Consent Agenda are Action Items will be enacted by one motion. There will be no separate discussion on these items unless a VRT Board Member requests the item be removed from the Consent Agenda and placed under Action Items.

A. FY2018 Fourth Quarter Budget Report ø Pages 7-20 Kelli Badesheim
At the 12/3/18 Executive Board Meeting, the members reviewed and accepted the FY2018 Fourth Quarter Budget Report of operating and budgetary results. The VRT Board of Directors will review and acknowledge the FY2018 Fourth Quarter Budget Report.

B. FY2018 Fourth Quarter Cash Balance Report ø Pages 21-22 Kelli Badesheim
At the 12/3/18 Executive Board Meeting, the members reviewed and accepted the FY2018 Cash Balance Report. The VRT Board of Directors will review and acknowledge the FY2018 Fourth Quarter Cash Balance Report.

C. Approve Minutes of 9/24/2018 VRT Board of Directors Meeting ø Pages 23-28
D. Approve Minutes of the 10/22/18 VRT Board of Directors Meeting ø Pages 29-32
E. Accept 09/18/18 Executive Board Special Meeting Minutes ø Pages 33-35
F. Accept 09/24/18 Executive Board Special Meeting Minutes ø Pages 36-39
G. Accept 11/05/18 Joint Meeting Executive Board/RAC Minutes ø Pages 40-43
H. Accept 12/03/18 Executive Board Minutes ø Pages 44-48
I. Confirm Meeting Dates for 2019 and Proposed Meeting Dates for 2020

J. Approve - Transit Asset Management Plan

The Board of Directors will review the Transit Asset Management Plan for approval.

K. Approve - Fare Simplification and Pass Program - Fare Tariff Update

Members will review for approval an updated Fare Tariff with modifications for Mobile Ticketing.

L. Approve - Appointment to Boise Health Care Trust

At the 1/8/2018 VRT Board Meeting, the members approved a Resolution VBD18-002 appointing Jim McMahon to a two year non-voting position in the Boise City Municipal HealthCare Trust. Jim McMahon has left VRT employment, so a staff member needs to be appointed to complete the final year of the two-year term. Members will review for approval Resolution VBD19-004 to appoint Kelli Badesheim, VRT Executive Board, to complete Jim McMahon’s term.

M. Acknowledge FY2018 Public Comment Report

At the 11/5/18 Joint Meeting, the members reviewed the FY2018 Public Comment Report. The VRT Board is asked to review and acknowledge the FY2018 Comment Report.

VI. ACTION ITEMS

A. Action - VRT Board/Executive Board Officer Succession

The members will review for approval the succession of officers for 2019 as noted in the attached memo.

B. Action - Open Position Nominations and Election

Chair Jim Hansen will present the nominations for the open position for the Secretary/Treasurer and the at-large positions, as recommended by the Executive Board. Nominations will also be taken from the floor, and a vote will be taken.

Following the officer succession vote and elections for open positions, the new chair will conduct the remainder of the meeting. (Tom Dale)

C. PUBLIC HEARING - FY2019 Budget Amendment

Rhonda Jalbert will present the FY2019 Budget Amendment information, which includes the FY2018 Budget Capital Carry-forwards to FY2019 and FY2019 Capital and Operating Amendment amounts.

The VRT Board Chair will then conduct a Public Hearing and take formal comments on the FY2019 Budget Amendment.

ACTION ITEM: Following the Public Hearing, the VRT Board will consider for approval Resolution VBD19-001 to approve the FY2019 Budget Amendment.
PUBLIC HEARING - Disposal of Surplus and Obsolete Assets for 2019

Pages 116-118       Kelli Badesheim

Staff will present information regarding Surplus and Obsolete Asset Disposals for one year.

The VRT Board Chair will conduct a Public Hearing and take formal comments on the Disposal of Surplus and Obsolete Assets for 2019.

**ACTION ITEM:** Following the Public Hearing, the VRT Board will consider for approval Resolution VBD19-002 to approve the Disposal of Surplus & Obsolete Assets for 2019.

D. Action - Expansion of Shared Vehicle Program Scope of Work

Pages 119-121 Kaite Justice

The Valley Regional Transit Board of Directors will consider staff's recommendation for approval Resolution VBD19-003 to expand the scope of work of the shared vehicle program to include all transportation providers providing trips for the public good.

VII. INFORMATION ITEMS

A. Information - Local Allocation Project

Pages 122-135 Stephen Hunt

Staff will update the VRT Board on the progress made on the local allocations project since the last meeting. (Handout)

B. Information - FY2019 and FY2020 Capital Projects

Rhonda Jalbert

Rhonda Jalbert will present the FY2019 and FY2020 Capital Projects.

C. Information - Performance Measures - Annual Report

Page 136       Brian Parker

The Performance Measures annual report will be distributed at the meeting.

D. Information - Department/Staff Reports

Pages 137-147 VRT Staff

The most current Department/Staff Reports are included for information.

VIII. EXECUTIVE SESSION

The VRT Board may convene into Executive Session at this time Pursuant to Idaho Code 74-206, identifying one or more of the specific paragraphs (a) through (j).

An action by the VRT Board may follow the Executive Session.

IX. ADJOURNMENT

= Attachment

Agenda order is subject to change.
Mission Statement: Valley Regional Transit’s mission is to leverage, develop, provide, and manage transportation resources and to coordinate the effective and efficient delivery of comprehensive transportation choices to the region’s citizens. (ValleyConnect 2.0 Plan approved 04/02/18)

The public is invited to provide written comment on an agenda item or provide comment at the VRT Board meetings. Please refer to the VRT Board Agenda Preparation and Approval Policy (approved 07/15/09) at the following weblink:
https://www.valleyregionaltransit.org/media/1493/boardagenda-preparationpolicy.pdf

Arrangements for auxiliary aids and services necessary for effective communication for qualified persons with disabilities or language assistance requests need to be made as soon as possible, but no later than three working days before the scheduled meeting. Please contact Mark Carnopis, Community Relations Manager at 258-2702 if an auxiliary aid is needed.