

MAINTENANCE TECHNICIAN JOB DESCRIPTION

Starting Wage: \$21.03

Up to \$2,500 sign on bonus

Company Contributes to 401K

Medical/Dental/Vision

Shoe Allowance

Tool Allowance (after 1yr of employment)

Reimbursement for Transit ASE Registration & Test Fees

Earn an additional 20cents an hour for each Transit ASE Certification

Summary

Perform skilled minor and medium level pneumatic, hydraulic, mechanical and electrical work in the diagnosis, maintenance and repair of revenue and non-revenue vehicles. Responsible for the troubleshooting and making repairs and preventative maintenance of the company vehicles. Performs routine maintenance on vehicles using a variety of hand and power operated tools and machinery, component and system repair, maintaining production standards, and daily inspections and minimal reworks, all with little or no supervision. Responsible for the safe, efficient, and reliable operation of transportation services for Valley Regional Transit.

Major Responsibilities:

- Perform preventative and corrective maintenance for both revenue and non-revenue vehicles.
- Removes, cleans, repairs, reinstalls, and adjusts vehicle components as assigned.
 - Engine Emission Components, Driveline Components, Electrical/Electronic components, Brakes/Suspension/Steering/Exhaust, Cab/Chassis and Hydraulics.
- Maintain a clean, well-organized and safe “team” workshop area.
- Assists other technicians as required
- Complete work orders on all vehicle repairs, ensuring the accurate reflection of hours worked, parts used, and work performed.
- Performs repair and replacement of non-major mechanical and electrical, hydraulic, pneumatic mechanical and brake components.
- Diagnoses and performs accurately all phases of vehicle and equipment repair
- Submit parts requests as needed and assist in procuring parts for work area.
- Repair minor body damage.
- Respond to failed vehicle locations and perform on-street repairs as required. Efficiently trade out vehicles and assist with road-calls when necessary.
- Perform work safely in accordance with departmental safety procedures. Operate equipment safety and report any unsafe work conditions or practice to a supervisor.
- Read and obtain a thorough knowledge and understanding of the Employee Handbook, Maintenance Plan Manual, Shop Safety Handbook the Policies and Procedures Manual, and the Collective Bargaining Agreement and abide by them in the performance of duties.
- Actively participates in safety or educational training as required.
- Treat all employees in a respectful, professional manner.
- Evaluates completed work prior to release – Seeks Lead’s approval where required.

Minimum Requirements:

- High School diploma or equivalent
- Technical Training Preferred
- Two years' experience repairing and maintaining large vehicles
- Must have all associated tools up to 1" including wrenches and sockets
- Ability to input data efficiently and correctly in maintenance related software
- Must maintain a valid Idaho Commercial Driver's License with Class B CDL with Passenger & AirBrake endorsement
- Must pass pre-employment drug and alcohol test, physical, driving record review, and criminal background review

Experience and Skills Required:

- Ability to work under time constraints and deadlines
- Problem solving and analytical abilities
- Good computer skills
- Demonstrated ability to communicate clearly
- Ability to follow written and oral instructions with minimal supervision
- Ability to establish and maintain effective working relationships with co-workers
- Ability to work flexible and varied work schedules including early or late shifts and/or Saturdays.

Physical Requirements and Working Conditions:

- Ability to lift 65 pounds
- Use of full ranges of hearing, speech, and vision
- Use of fingers (manual dexterity) handling paperwork
- Stoop, crouch, squat or kneel when performing duties of any type
- Bend at knee, hip, waist when performing duties
- Stand while performing duties of any type
- Be subject to wet, cold, or hot environmental conditions
- Must be able to move about the transit facility; utilize standard office equipment; access filing system/cabinets; and communicate effectively and efficiently in person or by telephone.
- Must be able to sit and/or stand for extended periods
- Must be able to work in a crouched position or on back lying on mechanic's dolly beneath motor vehicle equipment; subjected to dust, dirt, and grease conditions