

January 6, 2026

RE: RFP-REG-BASE-25-10
ITEM: Vanpool Services for Canyon County
CLOSES: January 14, 2026

ADDENDUM #1
Questions and Answers

Addendum #1 for Valley Regional Transit Request for Proposal REG-BASE-25-10, Vanpool Services for Canyon County is hereby made part of the project requirements and contract documents for the referenced project. Please note, failure to acknowledge this Addendum does not relieve you from fulfilling the Addendum requirements.

The following questions have been addressed and now part of the procurement process:

Questions and Answers:

1. **Question:** What is the source of funding?

Answer: We anticipate using federal 5307 funds for reimbursement.

2. **Question:** Will any federal capital dollars be used?

Answer: No, we do not anticipate subsidizing the program with federal capital dollars. VRT does have federal capital dollars that could be used, if the proposer would like to suggest using federal capital dollars to subsidize the vanpool program, please explain that process in your proposal.

3. **Question:** Will the vanpool program use co-branded marketing?

Answer: Yes, we anticipate using co-branded marketing. The details of that marketing will be determined through the on-boarding process.

4. **Question:** Will VRT consider using the selected vendor's form agreement?

Answer: No, VRT will be using the Service Agreement as submitted as Exhibit E in the RFP solicitation.

5. **Question:** On page 13, under section 16, FTA Requirements, would VRT be amenable to add "as applicable" at the end of the first sentence?

Answer: Section 10, Special Terms and Conditions for RFP, sub-section I, page 7 states: "OFFEROR RESPONSE, No Additional Terms and Conditions: VRT will not consider or allow any additional contractual terms, conditions, modifications or other changes to the contract attached hereto as Exhibit E".

6. **Question:** Under Section G, Termination Provisions, page 19, "Termination for Best Interest" Is VRT agreeable to changing termination rights to mutual to both parties and provide a 90 days' notice to do so?

Answer: Section 10, Special Terms and Conditions for RFP, sub-section I, page 7 states: “OFFEROR RESPONSE, No Additional Terms and Conditions: VRT will not consider or allow any additional contractual terms, conditions, modifications or other changes to the contract attached hereto as Exhibit E”.

7. **Question:** Would VRT be amenable to changing all the occurrences of the word “lease” or “leases” to “rental” or “rentals” or “lease/rental”?

Answer: Yes, we will change all occurrences of the word “lease” or “leases” to “lease/rental” or “leases/rentals”.

8. **Question:** Under scope of services, section 1.11, it states “All vehicles/vans placed into service must follow a consistent brand, uniform color scheme, graphics, and lettering acceptable to VRT.” Would VRT be agreeable to updating to “mutually acceptable by both parties”?

Answer: Yes.

9. **Question:** Under Section 6, Data Collection and Reporting, subsection 6.1.3, it states “Contact information for all passengers and drivers.” Is VRT agreeable to updating to “Contact information for all passengers and drivers as available” as vendors may not have all the contact information for all passengers?

Answer: Yes.

10. **Question:** Under Exhibit E. “Sample Service Agreement” Section 6.1 “Indemnification” is VRT able to mutually indemnify the selected vendor?

Answer: No. VRT, as a political subdivision of the State of Idaho, is not authorized to mutually indemnify the selected vendor.

11. **Question:** Under Exhibit E. “Sample Service Agreement” Article 15 – Termination, section 15.1, is VRT amendable to updating termination for convenience to “upon 90 days’ notice”?

Answer: No, refer to Section 10, Special Terms and Conditions for RFP, sub-section I, page 7 states: “OFFEROR RESPONSE, No Additional Terms and Conditions: VRT will not consider or allow any additional contractual terms, conditions, modifications or other changes to the contract attached hereto as Exhibit E”.

12. **Question:** Under Article 18 – Federal Contracting Requirements, Would VRT be amenable to putting “as applicable” under this section heading? While we understand that the clauses need to be included as prescribed by the federal government, many are not applicable.

Answer: Article 18 is a requirement by the FTA and cannot be changed.

13. **Question:** Under Article 18 – Federal Contracting Requirements, section 18.8.2, Would VRT be amenable to adding “For the purposes of record retention requirements, each renewal term shall be considered a new contract period” at the end of this section?

Answer: No, refer to Section 10, Special Terms and Conditions for RFP, sub-section I, page 7
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states: "OFFEROR RESPONSE, No Additional Terms and Conditions: VRT will not consider or allow any additional contractual terms, conditions, modifications or other changes to the contract attached hereto as Exhibit E" and page 36.

There are no other changes at this time.