

# Executive Board Meeting Agenda

June 01, 2026

11:00 AM

VRT Board Room – 700 NE 2nd Street – Meridian, Idaho

This is an in-person meeting.

If you are unable to attend in person, you may participate in the meeting via MStTeams at

[http://ridevrt.org/VRTEB\\_Jun26](http://ridevrt.org/VRTEB_Jun26)

or by dialing in at **323-484-8960 Conference ID: 799 818 688#**

**I. Calling of the Roll**

**II. Agenda Additions/Changes**

**III. Consent Agenda**

*Items on the Consent Agenda are Action Items and will be enacted by one motion. There will be no separate discussion on these items unless an Executive Board Member requests the item be removed from the Consent Agenda and placed under Action Items.*

**A. ACTION: Minutes of the April 6, 2026, Executive Board Meeting**

**Pages 4-5 | Deborah Johnson**

*The Executive Board is asked to consider approval of the minutes from the April 6, 2026 meeting.*

**B. ACTION: Demand Response Bus Purchase**

**Pages 6-9 | Leslie Pedrosa**

*Staff requests the Executive Board approve Resolution VEB26-003 and delegate authority to the CEO to finalize and execute a contract with the vendor authorized to sell vehicles, once staff completes the research to determine the state contract most advantageous to VRT.*

**C. ACTION: Transportation Improvement Plan 2027-2031**

**Pages 10-14 | Randy Reese**

*Staff requests the Executive Board consider approval of Resolution VEB26-004 Transportation Improvement Plan 2027-2031.*

**D. ACTION: Payment Registers 3-16-26 through 4-15-26 and 4-16-26 through 5-15-26**

**Pages 15-24 | Nick Leonardson**

*The Executive Board is asked to accept the payment registers covering the period 3-16-26 through 4-15-26 and 4-16-26 through 5-15-26.*

**E. ACTION: Approve Resolution VEB26-005 On-Call Marketing and Creative Services Contract**

**Pages 25-28 | Jason Rose**

Staff recommends the Executive Board approve Resolution VEB26-005 to approve the On-Call Marketing and Creative Services contract with Stoltz Marketing Group.

#### IV. Executive Board - Action Items

**A. ACTION: Proposed Agenda for the August Board of Directors' Meeting**  
**Page 29 | Elaine Clegg**

*The Executive Board is asked to consider approval of the proposed agenda for the August 2026 Board of Directors' meeting and acknowledge there may be a need by staff to add, remove or move items from that agenda. Currently, all policies are listed as consent items; however, some may need to be moved to action items based on the language included.*

**B. ACTION: FY2027 Preliminary Budget**  
**Page 30-38 | Jason Jedry**

*After review, staff recommends the Executive Board move to recommend approval by the Board of Directors, with changes, if any, and release the budget for public review.*

**C. FY2027 Budget Public Hearing Date**  
**Jason Jedry**

*Staff recommends the Executive Board set the public hearing date for the FY2027 budget for August 3, 2026, at the regularly scheduled Board meeting.*

**D. ACTION: Asset Disposal Public Hearing Request**  
**Pages 39-41 | Leslie Pedrosa**

*Staff requests the Executive Board set the public hearing for assets slated for disposal for August 6, 2026, at the regularly scheduled Board of Directors meeting.*

#### V. Executive Board - Information Items

**A. INFORMATION: Title VI Update**  
**Pages 42-44 | Kate Dahl**

*Staff will present a summary of changes to update the Title VI document.*

**B. INFORMATION: FY2026 Procurement Calendar**  
**Page 45 | Jason Jedry**

*The most recent procurement calendar is included in the packet for your information.*

#### VI. Executive Session

*The Executive Board may convene into Executive Session at this time Pursuant to Idaho Code 74-206, identifying one or more of the specific paragraphs a) Personnel Hiring, b) Personnel Issues, c) Land Acquisition, d) Records Exempt from Public Disclosure, e) Trade Negotiations, f) Pending/Probable Litigation, i) Insurance Claims, j) Labor Contract, I.C. 74-206(1)*

#### VII. Department/Staff Reports

**A. INFORMATION: Department/Staff Reports**  
**Pages 46-53 | Staff**

*The most current department/staff reports were included in the packet for information. Executive Board members are encouraged to read them as they contain valuable information not presented elsewhere.*

#### VIII. Adjournment

*Agenda order is subject to change.*

**Next VRT Executive Board Meeting:**

**August 3, 2026**

VRT Boardroom

700 NE 2nd Street

Meridian, ID 83642

**Mission Statement:** Valley Regional Transit's mission is to leverage, develop, provide, and manage transportation resources and to coordinate the effective and efficient delivery of comprehensive transportation choices to the region's citizens. (ValleyConnect 2.0 Plan approved 04/02/18)

Any accommodations needed for effective communication, such as language interpretation or auxiliary aids, should be made no later than three working days before the scheduled meeting. Please contact Jason Rose, Communications Director at [jrose@rideVRT.org](mailto:jrose@rideVRT.org) or by calling 208-258-2739.

# Executive Board Meeting Agenda

April 06, 2026

11:30 AM

VRT Board Room – 700 NE 2nd Street – Meridian, Idaho

MEMBERS ATTENDING	MEMBERS ABSENT	OTHERS PRESENT
Lantz McGinnis-Brown, Boise State	Lauren McLean, City of Boise	Brad Alvaro, VRT
Tom Dayley, Ada County	Eric Phillips, City of Caldwell	Bre Brush, City of Boise
Todd Lavoie, City of Meridian	Dale Reynolds, City of Nampa	Elaine Clegg, VRT
Jordan Morales, City of Boise	Joe Stear, City of Kuna	Kate Dahl, VRT
Alexis Pickering, ACHD	Leslie Van Beek, Canyon County	Jeannette Ezell, VRT
		Stephen Hunt, VRT
		Jason Jedry, VRT
		Deborah Johnson, VRT
		Hailee Lenhart-Wees, VRT
		Nick Leonardson, VRT
		Nick Moran, VRT
		Nick Moore, VRT
		James Mundell, VRT
		Mary Beth Nutting, RAC
		Leslie Pedrosa, VRT
		Kevin Pouncey, MVT
		Jason Rose, VRT
		Walter Steed, RAC
		Nicole Stern, ACHD
		Kyle Street, VRT
		Alissa Taysom, VRT
		Martin Ward, VRT

- I. **Calling of the Roll** - Chair Alexis Pickering called the meeting to order, with a quorum present by phone and in-person at 11:31 a.m.
- II. **Agenda Additions/Changes**  
 Jordan Morales made a motion to take up action on item IV.A. Ada County Highway District (ACHD) 2027-2031 five-Year Work Plan (FYWP) Prioritization and follow up with discussion in case of time restraints; Lantz McGinnis-Brown seconded. The motion passed unanimously.
- III. **Consent Agenda**  
 Items on the Consent Agenda consisted of the following:
  - A. **ACTION: Minutes from the March 2 Executive Board Joint Meeting with the Regional Advisory Council**

Jordan Morales made a motion to approve the consent agenda as presented; Lantz Mc Brown seconded. The motion passed unanimously.

**IV. Executive Board - Action Items**

**A. ACTION: Ada County Highway District (ACHD) 2027-2031 Five-Year Work Plan (FYWP) Prioritization**

Kate Dahl presented the Ada County Highway District (ACHD) 2027-2031 Five-Year Work Plan (FYWP). Following discussion, Lantz McGinnis-Brown moved to approve the plan Jordan Morales seconded. The motion passed unanimously.

Further discussions will take place between Valley Regional Transit staff and ACHD personnel.

**B. ACTION: Executive Board Elections 2026**

Elaine Clegg discussed the open Executive Board positions. She recommended Leslie Van Beek to take Greg Rast’s “at large” position for Canyon County and Eric Phillips fill the secretary/treasurer position. Due to the unfortunate death of Mayor Hogaboam, a second “at large” position for Canyon County will remain open until a new mayor from Nampa is in place.

Jordan Morales moved to recommend to the Board of Directors the election of Eric Phillips to the secretary/treasurer position and Leslie Van Beek to the Canyon County at large position; Tom Dayley seconded. The motion passed unanimously.

<b>Position</b>	<b>Nominee</b>	<b>County Represented</b>
Chair	Alexis Pickering	Ada County
Chair-Elect	Dale Reynolds	Canyon County
Vice-Chair	Jordan Morales	Ada County
<b>Secretary/Treasurer</b>	<b>Eric Phillips</b>	<b>Canyon County</b>
Past Chair	Lauren McLean	Ada County
<b>At Large</b>	<b>Leslie Van Beek</b>	<b>Canyon County</b>
<b>At Large</b>	<b>Open</b>	<b>Canyon County</b>
At Large	Joe Stear	Ada County
At Large	Todd Lavoie	Ada County
At Large	Tom Dayley	Ada County
Boise State	Lantz McGinnis-Brown	Boise State

**V. Executive Board - Information Items – None**

**VI. Executive Session - None**

**VII. Adjournment – The meeting was adjourned at 11:58 a.m.**

**Next VRT Executive Board Meeting:**

**May 4, 2026**

VRT Boardroom

700 NE 2nd Street

Meridian, ID 83642

# AUTHORIZATION FOR EXPENDITURE

## EXECUTIVE BOARD

**PROCUREMENT DESCRIPTION:** Demand Response Vehicle Purchase

**TOTAL COST:** Not to exceed \$300,000

**PURPOSE/ACTION:** This expenditure will replace demand response vehicles.

**SCOPE OF WORK:** Purchase demand response vehicles to replace aging fleet. These vehicles will accommodate wheelchairs and be accessible for all services.

**DISCUSSION:** VRT is researching several state contracts to determine which will be most advantageous, and in compliance with all local and FTA requirements. Once a state contract is selected, VRT will work with the authorized vendor to purchase the vehicles.

**ALTERNATIVES:** Not replacing the aging fleet will lead to higher maintenance costs and the potential of the vehicle getting to the point that it would not be financially beneficial to VRT.

**FISCAL IMPACT:** VRT included the budget for replacing vehicles in fiscal year 2026 budget, Resolution VBD25-036, approved by the Board of Directors on August 4, 2025.

**RECOMMENDATION/JUSTIFICATION:** VRT staff is researching several state contracts that were recently renewed to determine which contract will be most advantageous, and in compliance with all local and FTA requirements, to VRT.

**RESOLUTION NUMBER:** VEB26-003

**POST RFP/FINAL SELECTION OF PROJECT:** VRT staff requests the Executive Board approve Resolution VEB26-003 and delegate authority to the CEO to finalize and execute a contract with the vendor authorized to sell vehicles from the selected state contract, with a not to exceed amount of \$300,000.

### ORDER OF REVIEW

**CHIEF EXECUTIVE OFFICER (CEO) (Approves procurements up to \$150,000)**

Signature: \_\_\_\_\_

Date Approved:

**EXECUTIVE BOARD (Approves procurements \$150,000 up to \$300,000)**

Signature: \_\_\_\_\_

Date Approved: 06/01/2026

Resolution Number: VEB26-003

**VRT BOARD (Approves procurements \$300,000 and over)**

Signature: \_\_\_\_\_  
Date Approved: \_\_\_\_\_ Resolution Number: \_\_\_\_\_



## VALLEY REGIONAL TRANSIT EXECUTIVE BOARD RESOLUTION

### DEMAND RESPONSE BUS PURCHASE RESOLUTION VEB26-003

BY THE BOARD OF VALLEY REGIONAL TRANSIT DELEGATING AUTHORITY TO THE CEO TO FINALIZE A CONTRACT FOR DEMAND RESPONSE BUS PURCHASE WITH THE MOST ADVANTAGEOUS DEALER FROM A STATE CONTRACT.

WHEREAS, pursuant to Idaho Code, Chapter 21, Title 40, and as a result of the approval of the voters of Ada and Canyon Counties on November 3, 1998, a regional public transportation authority (now known as “Valley Regional Transit” (VRT) was created to serve Ada and Canyon counties; and

WHEREAS, Idaho Code § 40-2109(1) confers to Valley Regional Transit, as a regional public transportation entity, exclusive jurisdiction over all publicly funded or publicly subsidized transportation services and programs except those transportation services and programs under the jurisdiction of public-school districts and law enforcement agencies within Ada and Canyon Counties; and

WHEREAS, VRT needs to replace demand response vehicles that have exceeded their useful life; and

WHEREAS, VRT would incur increased maintenance costs and run the risk of vehicles becoming a financial burden if vehicles are not replaced; and

WHEREAS, VRT staff is researching multiple state contracts to determine which will be most advantageous, and in compliance with all local and FTA requirements; and

WHEREAS, VRT included the budget for these expenditures in the fiscal year 2026 budget, Resolution VBD2-036, approved August 4, 2025; and

WHEREAS, Idaho Code § 40-2108(2) and (5) provide that Valley Regional Transit, as a regional public transportation entity has power to raise and expend funds as provided in Idaho Code Chapter 21, Title 40 and to make contracts as may be necessary or convenient for the purposes of the Regional Public Transportation Authority Act; and

WHEREAS, Idaho Code § 40-2109 (5) provides that the Board of Valley Regional Transit may adopt resolutions consistent with law, as necessary, for carrying out the purposes of Chapter 21, Title 40, Idaho Code and discharging all powers and duties conferred to Valley Regional Transit pursuant to Chapter 21, Title 40.

WHEREAS, the Board of Valley Regional Transit has created an Executive Board, conferring specific authority upon it to discharge its powers, pursuant to Resolution VBD11-011; and

**NOW THEREFORE, BE IT RESOLVED BY THE EXECUTIVE BOARD OF VALLEY REGIONAL TRANSIT:**

Section 1. That the Executive Board of Valley Regional Transit approve the purchase of two demand response buses, not to exceed \$300,000, from the state contract most advantageous to VRT.

Section 2. That the Executive Board of Valley Regional Transit delegate authority to the CEO to finalize and execute the contract with the vendor authorized to sell vehicles from the selected state contract.

Section 3. That this Resolution VEB26-003 shall be in full force and effective immediately upon its adoption by the Executive Board of Valley Regional Transit and its approval by the Executive Board Chair.

ADOPTED by the Executive Board of Valley Regional Transit, this 1<sup>st</sup> day of June 2026.

APPROVED by the Executive Board Chair, this 1<sup>st</sup> day of June 2026.

**ATTEST:**

**APPROVED:**

\_\_\_\_\_  
EXECUTIVE ASSISTANT

\_\_\_\_\_  
CHAIR



<b>TOPIC</b>	Transportation Improvement Plan
<b>DATE</b>	June 1, 2026
<b>STAFF MEMBER</b>	Randall Reese

## Staff Recommendation/Request

Staff requests the Executive Board review and consider approving the Transportation Improvement Plan FY2027 through FY2031 and Resolution VEB26-004.

## Summary

The Valley Regional Transit (VRT) Board of Directors is the region’s governing body with “exclusive jurisdiction” over publicly funded transportation (Idaho Code § 40-2109(1), and responsible for programming federal formula funding in the cases where VRT is the designated recipient. These funds support capital and operations in both the large and small urban areas. In January 2020, the Board of Directors authorized the Executive Board to review and approve annual updates and amendments to the Transportation Improvement Program (TIP). This process is routine and has deadlines for submittal to COMPASS, which align with the federal funding cycles.

Staff developed a five-year programming document called the Transportation Development and Operations Plan (TDOP). The TDOP defines federal and local transit investments for the region and forms the foundation for VRT’s annual budget. The TIP establishes control totals for programming both federally funded and regionally significant projects in the region in the Board adopted TDOP.

In January 2020, the Board of Directors authorized the Executive Board to review and approve the federally required Transportation Improvement Program, amend the TIP as needed, and submit TIP documents to COMPASS for consideration in MPO TIP processes in Resolution VBD20-004.

This document will be submitted to COMPASS for their consideration in the adoption of the annual regional TIP. Spending trends will be evaluated each year and adjustments made to the baseline federal allocations to ensure they reflect changes in expense trends.

## More Information

Attachment 1: VRT FY2027 – FY2031 Recommended Transportation Improvement Program

Attachment 2: Resolution [VEB26-004](#) Transportation Improvement Plan FY27-FY31

### For detailed information, contact:

Randy Reese  
 Grants Administrator  
 rreese@ridevrt.org  
 (208) 258-2795

2027-2031 VRT TIP

5307 LU - VRT			2027			2028			2029			2030			2031		
Key Number	Project	Match Ratio	Federal	Local	TIP Total Amount	Federal	Local	TIP Total Amount	Federal	Local	TIP Total Amount	Federal	Local	TIP Total Amount	Federal	Local	TIP Total Amount
19041	Specialized Transportation Operations	50/50	\$ 3,817,675	\$ 3,817,675	\$ 7,635,350	\$ 3,817,675	\$ 3,817,675	\$ 7,635,350	\$ 3,817,675	\$ 3,817,675	\$ 7,635,350	\$ 3,817,675	\$ 3,817,675	\$ 7,635,350	\$ 3,817,675	\$ 3,817,675	\$ 7,635,350
	Fixed Route Operations	50/50															
	Preventive Maintenance	80/20															
19137	Demand Response	80/20	\$ 3,327,392	\$ 831,848	\$ 4,159,240	\$ 3,327,392	\$ 831,848	\$ 4,159,240	\$ 3,327,392	\$ 831,848	\$ 4,159,240	\$ 3,327,392	\$ 831,848	\$ 4,159,240	\$ 3,327,392	\$ 831,848	\$ 4,159,240
	Program Support Admin	80/20															
18854	Short Range Transit Planning	80/20	\$ 1,874,519	\$ 3,817,675	\$ 2,343,149	\$ 1,874,519	\$ 3,817,675	\$ 2,343,149	\$ 1,874,519	\$ 3,817,675	\$ 2,343,149	\$ 1,874,519	\$ 3,817,675	\$ 2,343,149	\$ 1,874,519	\$ 3,817,675	\$ 2,343,149
	Mobility Management Implementation	80/20															
18788	Transit Capital	80/20	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5307 LU - VRT			\$ 9,019,586	\$ 8,467,198	\$ 14,137,739	\$ 9,019,586	\$ 8,467,198	\$ 14,137,739	\$ 9,019,586	\$ 8,467,198	\$ 14,137,739	\$ 9,019,586	\$ 8,467,198	\$ 14,137,739	\$ 9,019,586	\$ 8,467,198	\$ 14,137,739

5307 SU - VRT			2027			2028			2029			2030			2031		
Key Number	Project	Match Ratio	Federal	Local	TIP Total Amount	Federal	Local	TIP Total Amount	Federal	Local	TIP Total Amount	Federal	Local	TIP Total Amount	Federal	Local	TIP Total Amount
18786	Specialized Transportation Operations	50/50	\$ 1,813,400	\$ 1,813,400	\$ 3,626,800	\$ 1,813,401	\$ 5,821,950	\$ 7,635,351	\$ 1,813,402	\$ 5,821,950	\$ 7,635,352	\$ 1,813,403	\$ 5,821,950	\$ 7,635,353	\$ 1,813,404	\$ 5,821,950	\$ 7,635,354
	Fixed Route Operations	50/50															
	Preventive Maintenance	80/20															
18914	Demand Response	80/20	\$ 1,346,139	\$ 336,535	\$ 1,682,674	\$ 1,346,140	\$ 336,535	\$ 1,682,675	\$ 1,346,141	\$ 336,535	\$ 1,682,676	\$ 1,346,142	\$ 336,535	\$ 1,682,677	\$ 1,346,143	\$ 336,535	\$ 1,682,678
	Program Support Admin	80/20															
18842	Short Range Transit Planning	80/20	\$ 1,374,289	\$ 343,542	\$ 1,717,831	\$ 1,374,290	\$ 343,542	\$ 1,717,832	\$ 1,374,291	\$ 343,542	\$ 1,717,833	\$ 1,374,292	\$ 343,542	\$ 1,717,834	\$ 1,374,293	\$ 343,542	\$ 1,717,835
	Mobility Management Implementation	80/20															
18781	Transit Capital	80/20	\$ 534,974	\$ 133,744	\$ 668,718												
5307 SU - VRT			\$ 5,068,802	\$ 2,627,221	\$ 7,696,023	\$ 4,533,831	\$ 6,502,027	\$ 11,035,858	\$ 4,533,834	\$ 6,502,027	\$ 11,035,861	\$ 4,533,837	\$ 6,502,027	\$ 11,035,864	\$ 4,533,840	\$ 6,502,027	\$ 11,035,867

5307 SU - VRT/Treasure Valley Transit			2027			2028			2029			2030			2031		
Key Number	Project	Match Ratio	Federal	Local	TIP Total Amount	Federal	Local	TIP Total Amount	Federal	Local	TIP Total Amount	Federal	Local	TIP Total Amount	Federal	Local	TIP Total Amount
20043	Beyond ADA Operating Assistance	50/50	\$ 252,000	\$ 252,000	\$ 504,000												
5307 SU - VRT			\$ 252,000	\$ 252,000	\$ 504,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

5339(b&c) LU - VRT			2027			2028			2029			2030			2031		
Key Number	Project	Match Ratio	Federal	Local	TIP Total Amount	Federal	Local	TIP Total Amount	Federal	Local	TIP Total Amount	Federal	Local	TIP Total Amount	Federal	Local	TIP Total Amount
24763	Towne Square & Buses	80/20	\$ 15,237,776	\$ 3,809,444	\$ 19,047,220												
25217	Orchard Street Fueling	80/20				\$ 5,053,440	\$ 1,263,360	\$ 6,316,800									
5307 LU - VRT			\$ 15,237,776	\$ 3,809,444	\$ 19,047,220	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

5339 LU TIP - VRT			2027			2028			2029			2030			2031		
Key Number	Project	Match Ratio	Federal	Local	TIP Total Amount	Federal	Local	TIP Total Amount	Federal	Local	TIP Total Amount	Federal	Local	TIP Total Amount	Federal	Local	TIP Total Amount
19122	Transit Capital	80/20	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5339 LU TIP - VRT			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

5339 SU TIP - ITD/VRT			2027			2028			2029			2030			2031		
Key Number	Project	Match Ratio	Federal	Local	TIP Total Amount	Federal	Local	TIP Total Amount	Federal	Local	TIP Total Amount	Federal	Local	TIP Total Amount	Federal	Local	TIP Total Amount
20136e	Transit Capital	80/20	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

5310 LU - VRT			2027			2028			2029			2030			2031		
Key Number	Project	Match Ratio	Federal	Local	TIP Total Amount	Federal	Local	TIP Total Amount	Federal	Local	TIP Total Amount	Federal	Local	TIP Total Amount	Federal	Local	TIP Total Amount
19691	Acquisition of Service	80/20	\$ 741,104	\$ 185,276	\$ 926,380	\$ 621,822	\$ 155,456	\$ 777,278	\$ 621,822	\$ 155,456	\$ 777,278	\$ 621,822	\$ 155,456	\$ 777,278	\$ 621,822	\$ 155,456	\$ 777,278
			\$ 741,104	\$ 185,276	\$ 926,380	\$ 621,822	\$ 155,456	\$ 777,278	\$ 621,822	\$ 155,456	\$ 777,278	\$ 621,822	\$ 155,456	\$ 777,278	\$ 621,822	\$ 155,456	\$ 777,278

5310 SU TIP - ITD/VRT			2027			2028			2029			2030			2031		
Key Number	Project	Match Ratio	Federal	Local	TIP Total Amount	Federal	Local	TIP Total Amount	Federal	Local	TIP Total Amount	Federal	Local	TIP Total Amount	Federal	Local	TIP Total Amount
19464a	Acquisition of Service	80/20	\$ 394,656	\$ 98,664	\$ 493,320	\$ 394,656	\$ 98,664	\$ 493,320	\$ 394,656	\$ 98,664	\$ 493,320	\$ 394,656	\$ 98,664	\$ 493,320	\$ 394,656	\$ 98,664	\$ 493,320
			\$ 394,656	\$ 98,664	\$ 493,320	\$ 394,656	\$ 98,664	\$ 493,320	\$ 394,656	\$ 98,664	\$ 493,320	\$ 394,656	\$ 98,664	\$ 493,320	\$ 394,656	\$ 98,664	\$ 493,320

5310 Rural - ITD/VRT			2027			2028			2029			2030			2031		
Key Number	Project	Match Ratio	Federal	Local	TIP Total Amount	Federal	Local	TIP Total Amount	Federal	Local	TIP Total Amount	Federal	Local	TIP Total Amount	Federal	Local	TIP Total Amount
19464c	Acquisition of Service	80/20	\$ 74,000	\$ 18,000	\$ 92,000	\$ 74,000	\$ 18,000	\$ 92,000	\$ 74,000	\$ 18,000	\$ 92,000	\$ 74,000	\$ 18,000	\$ 92,000	\$ 74,000	\$ 18,000	\$ 92,000
			\$ 74,000	\$ 18,000	\$ 92,000	\$ 74,000	\$ 18,000	\$ 92,000	\$ 74,000	\$ 18,000	\$ 92,000	\$ 74,000	\$ 18,000	\$ 92,000	\$ 74,000	\$ 18,000	\$ 92,000

STBG/CRP LU - VRT			2027			2028			2029			2030			2031		
Key Number	Project	Match Ratio	Federal	Local	TIP Total Amount	Federal	Local	TIP Total Amount	Federal	Local	TIP Total Amount	Federal	Local	TIP Total Amount	Federal	Local	TIP Total Amount
22815	Transit Capital	92.66:7.34	\$ 1,522,000.00	\$ 121,000	\$ 1,643,000												
23671	Transit Capital	92.66:7.34				\$ 1,491,000.00	\$ 118,000	\$ 1,609,000									

23673	Transit Capital	92.66:7.34								\$ 1,460,000.00	\$ 116,000.00	\$ 1,576,000.00						
24220	Transit Capital	92.66:7.34											\$ 1,430,000.00	\$ 113,000.00	\$ 1,543,000.00			
24643	Transit Capital	92.66:7.34														\$ 1,400,000.00	\$ 113,000.00	\$ 1,511,000.00
			\$ 1,822,000	\$ 121,000	\$ 1,643,000	\$ 1,491,000	\$ 118,000	\$ 1,609,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

**STBG-TMA - VRT**

Key Number	Project	Match Ratio	Federal	Local	TIP Total Amount	Federal	Local	TIP Total Amount	Federal	Local	TIP Total Amount	Federal	Local	TIP Total Amount	Federal	Local	TIP Total Amount
23943	Safe Routes to School - Ada County	92.66:7.34	\$ 259,000	\$ 21,000	\$ 280,000	\$ 259,000	\$ 21,000	\$ 280,000	\$ 259,000	\$ 21,000	\$ 280,000	\$ 259,000	\$ 21,000	\$ 280,000	\$ 259,000	\$ 21,000	\$ 280,000
Key Number			\$ 259,000	\$ 21,000	\$ 280,000	\$ 259,000	\$ 21,000	\$ 280,000	\$ 259,000	\$ 21,000	\$ 280,000	\$ 259,000	\$ 21,000	\$ 280,000	\$ 259,000	\$ 21,000	\$ 280,000

**STBG-U - VRT**

Key Number	Project	Match Ratio	Federal	Local	TIP Total Amount	Federal	Local	TIP Total Amount	Federal	Local	TIP Total Amount	Federal	Local	TIP Total Amount	Federal	Local	TIP Total Amount
22922	Safe Routes to School Canyon County	92.66:7.34	\$ 46,000	\$ 4,000	\$ 50,000	\$ 46,000	\$ 4,000	\$ 50,000	\$ 46,000	\$ 4,000	\$ 50,000	\$ 46,000	\$ 4,000	\$ 50,000	\$ 46,000	\$ 4,000	\$ 50,000
Key Number			\$ 46,000	\$ 4,000	\$ 50,000	\$ 46,000	\$ 4,000	\$ 50,000	\$ 46,000	\$ 4,000	\$ 50,000	\$ 46,000	\$ 4,000	\$ 50,000	\$ 46,000	\$ 4,000	\$ 50,000

**TAP U - VRT**

Key Number	Project	Match Ratio	Federal	Local	TIP Total Amount	Federal	Local	TIP Total Amount	Federal	Local	TIP Total Amount	Federal	Local	TIP Total Amount	Federal	Local	TIP Total Amount
22922	Safe Routes to School Canyon County	92.66:7.34	\$ 100,000	\$ 8,000	\$ 108,000	\$ 100,000	\$ 8,000	\$ 108,000	\$ 100,000	\$ 8,000	\$ 108,000	\$ 100,000	\$ 8,000	\$ 108,000	\$ -	\$ -	\$ -
Key Number			\$ 100,000	\$ 8,000	\$ 108,000	\$ 100,000	\$ 8,000	\$ 108,000	\$ 100,000	\$ 8,000	\$ 108,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

## VALLEY REGIONAL TRANSIT EXECUTIVE BOARD RESOLUTION

### TRANSPORTATION IMPROVEMENT PROGRAM FY2027 THROUGH FY20301 RESOLUTION VEB26-004

BY THE EXECUTIVE BOARD OF VALLEY REGIONAL TRANSIT APPROVING THE FY2027 THROUGH FY2031 RECOMMENDED TRANSPORTATION IMPROVEMENT PROGRAM FOR PUBLIC TRANSPORTION, AND AUTHORIZATION FOR THE CHIEF EXECUTIVE OFFICER TO SUBMIT THE RECOMMENDED TIP TO COMPASS:

WHEREAS, pursuant to Idaho Code, Chapter 21, Title 40, and as a result of the approval of the voters of Ada and Canyon Counties on November 3, 1998, a regional public transportation authority (now known as “Valley Regional Transit” (VRT) was created to serve Ada and Canyon counties; and

WHEREAS, Idaho Code § 40-2109(1) confers to Valley Regional Transit, as a regional public transportation entity, exclusive jurisdiction over all publicly funded or publicly subsidized transportation services and programs except those transportation services and programs under the jurisdiction of public school districts and law enforcement agencies within Ada and Canyon Counties; and

WHEREAS, Idaho Code § 40-2108(2) and (5) provide that Valley Regional Transit, as a regional public transportation entity, has power to raise and expend funds as provided in Idaho Code Chapter 21, Title 40 and to make contracts as may be necessary or convenient for the purposes of the Regional Public Transportation Authority Act; and

WHEREAS, VRT relies on federal assistance for capital, operating, and planning projects based on the amounts stated in transportation authorization bills adopted by Congress; and

WHEREAS, the Valley Regional Transit Board of Directors granted authority to the Executive Board to approve the federally required Transportation Improvement Program, amend the TIP as needed, and submit TIP documents to COMPASS for consideration in MPO TIP processes in Resolution VBD20-004 on January 6, 2020.

WHEREAS, before VRT can access federal assistance, the projects must be in the metropolitan Transportation Improvement Program (TIP) and the state Transportation Improvement Program (STIP); and

WHEREAS, VRT needs to update the TIP annually to reflect recommended public transportation projects, and provide those updates to COMPASS for consideration in the annual TIP adoption process;

WHEREAS, the Board of Valley Regional Transit has created an Executive Board, conferring specific authority upon it to discharge its powers, pursuant to Resolution VBD11-011; and

**NOW THEREFORE, BE IT RESOLVED BY THE EXECUTIVE BOARD OF VALLEY REGIONAL TRANSIT:**

Section 1. That the Executive Board of Valley Regional Transit approves the FY2027 through FY2031 Recommended Transportation Improvement Program for Public Transportation Projects.

Section 2. That the Executive Board authorizes the Chief Executive Officer to submit the FY2027 through FY2031 recommended TIP to COMPASS for consideration in the Metropolitan Transportation Improvement Program.

Section 3. That this Resolution shall be in full force and effective immediately upon its adoption by the Executive Board of Valley Regional Transit and its approval by the Board Chair.

ADOPTED by the Executive Board of Valley Regional Transit, this 1st day of June 2026.

APPROVED by the Executive Board Chair, this 1st day of June 2026.

**ATTEST:**

**APPROVED:**

\_\_\_\_\_  
EXECUTIVE ASSISTANT

\_\_\_\_\_  
CHAIR



TOPIC	Payment Register
DATE	June 1, 2026
STAFF MEMBER	Nick Leonardson

## Staff Recommendation/Request

The Executive Board will have the opportunity to review and consider accepting the March 16, 2026 to April 15, 2026 payment register and the April 16, 2026 to May 15, 2026 payment register.

## Summary

Attached to this memo is a list detailing the bills that were presented, indicating the payee, the nature of services or materials provided, the claimed amount, and the amount paid.

It is important to note that all payments were processed by Valley Regional Transit's (VRT's) accounts payable department and each payment underwent thorough review and approval by VRT's Senior Accountant or Chief Financial Officer. Furthermore, before payments are released to vendors, all lists of payments undergo further review and audit by an additional staff accounting specialist as an additional control.

Idaho Code 40-2107(3) mandates that the payment register lists must bear the signature of the Executive Board Chair and be attested by the Secretary once they are accepted by the Executive Board.

## More Information

### Attachments:

March 16, 2026 to April 15, 2026 payment register

April 16, 2026 to May 15, 2026 payment register

### For detailed information, contact:

Nick Leonardson  
Senior Accountant  
nleonardson@ridevrt.org  
(208) 258-2704

## Board Register 3-16-2026 - 4-15-2026

Payment Number	Payment Date	Vendor Name	Invoice Amount	Purchasing Category
53806	2026-03-27	AdaRide.Com, LLC	4,888.00	Services
53857	2026-04-01	Adobe, Inc.	14,576.52	Subscriptions
53847	2026-03-27	All-Pro Commercial Cleaning, LLC	1,200.00	Services
53847	2026-03-27	All-Pro Commercial Cleaning, LLC	875.00	Services
53847	2026-03-27	All-Pro Commercial Cleaning, LLC	1,905.50	Services
53847	2026-03-27	All-Pro Commercial Cleaning, LLC	4,843.75	Services
53837	2026-03-27	AMAZON.COM SERVICES, INC.	28.49	Department_Supplies
53837	2026-03-27	AMAZON.COM SERVICES, INC.	59.98	Department_Supplies
53837	2026-03-27	AMAZON.COM SERVICES, INC.	11.84	Department_Supplies
53837	2026-03-27	AMAZON.COM SERVICES, INC.	98.97	Department_Supplies
53837	2026-03-27	AMAZON.COM SERVICES, INC.	648.00	Department_Supplies
53799	2026-03-27	American Mechanical Corporation	625.00	Services
53817	2026-03-27	Anthony, Elizabeth	126.15	Mileage Reimbursement
53814	2026-03-27	ARI Phoenix, Inc.	457.88	Parts
100718	2026-03-27	Association for Commuter Transportation	795.00	Trainings_&_Meetings
53819	2026-03-27	Boise Municipal Health Care Trust	70,121.88	Insurance premiums
53855	2026-03-27	Boise State University	1,507.75	Sub-recipient
53855	2026-03-27	Boise State University	4,583.95	Sub-recipient
53855	2026-03-27	Boise State University	17,145.00	Sub-recipient
53784	2026-03-27	Brady Industries of Idaho, LLC	780.76	Services
53784	2026-03-27	Brady Industries of Idaho, LLC	205.92	Services
53783	2026-03-27	Brett's Lawn Care Inc	420.00	Landscaping
100730	2026-04-10	Buck's Bags Inc	360.00	Parts
100719	2026-03-27	Buy Idaho	250.00	Membership dues
100729	2026-04-10	Cable One Inc	166.94	Services
100716	2026-03-27	Caldwell Chamber of Commerce	215.00	Membership dues
53816	2026-03-27	Career Uniforms Partners	77.40	Uniforms_and_Accessories
53816	2026-03-27	Career Uniforms Partners	257.00	Uniforms_and_Accessories
53816	2026-03-27	Career Uniforms Partners	189.00	Uniforms_and_Accessories
53816	2026-03-27	Career Uniforms Partners	117.60	Uniforms_and_Accessories
53816	2026-03-27	Career Uniforms Partners	280.85	Uniforms_and_Accessories
53816	2026-03-27	Career Uniforms Partners	171.60	Uniforms_and_Accessories
53816	2026-03-27	Career Uniforms Partners	138.60	Uniforms_and_Accessories
53816	2026-03-27	Career Uniforms Partners	108.95	Uniforms_and_Accessories
53816	2026-03-27	Career Uniforms Partners	328.80	Uniforms_and_Accessories
53816	2026-03-27	Career Uniforms Partners	55.10	Uniforms_and_Accessories
53864	2026-04-10	CenturyLink	393.72	Services
53864	2026-04-10	CenturyLink	306.57	Services
53818	2026-03-27	CenturyLink	195.93	Services
53846	2026-03-27	Christensen, Inc	1,091.20	Fluids
53846	2026-03-27	Christensen, Inc	3,679.95	Diesel
100715	2026-03-27	City of Caldwell Water Department	121.03	Services
100715	2026-03-27	City of Caldwell Water Department	135.63	Services
100711	2026-03-27	City of Garden City	79.07	Services
53779	2026-03-27	Clampitt, Brent	122.10	Employee reimbursement
53852	2026-03-27	Clean Energy	8,214.37	CNG
53792	2026-03-27	Coach & Equipment Manufacturing, Inc	35.14	Parts
53854	2026-03-27	Commercial Tire, Inc	1,883.90	Vehicle_Maintenance
53854	2026-03-27	Commercial Tire, Inc	213.50	Vehicle_Maintenance
53854	2026-03-27	Commercial Tire, Inc	125.00	Vehicle_Maintenance
53854	2026-03-27	Commercial Tire, Inc	213.50	Vehicle_Maintenance
53854	2026-03-27	Commercial Tire, Inc	146.81	Vehicle_Maintenance
53854	2026-03-27	Commercial Tire, Inc	213.50	Vehicle_Maintenance
53854	2026-03-27	Commercial Tire, Inc	125.00	Vehicle_Maintenance
53854	2026-03-27	Commercial Tire, Inc	213.50	Vehicle_Maintenance
53854	2026-03-27	Commercial Tire, Inc	208.52	Vehicle_Maintenance
53854	2026-03-27	Commercial Tire, Inc	213.50	Vehicle_Maintenance
53854	2026-03-27	Commercial Tire, Inc	125.00	Vehicle_Maintenance
53854	2026-03-27	Commercial Tire, Inc	210.90	Vehicle_Maintenance
53854	2026-03-27	Commercial Tire, Inc	125.00	Vehicle_Maintenance
53854	2026-03-27	Commercial Tire, Inc	1,099.63	Vehicle_Maintenance
53854	2026-03-27	Commercial Tire, Inc	1,382.90	Auto_Parts
53854	2026-03-27	Commercial Tire, Inc	1,382.90	Auto_Parts
53854	2026-03-27	Commercial Tire, Inc	1,404.00	Parts
53854	2026-03-27	Commercial Tire, Inc	1,552.88	Auto_Parts
53854	2026-03-27	Commercial Tire, Inc	16.50	Auto_Parts
53854	2026-03-27	Commercial Tire, Inc	1,552.88	Auto_Parts
53854	2026-03-27	Commercial Tire, Inc	1,570.79	Auto_Parts
53804	2026-03-27	Cummins Rocky Mountain, LLC	249.00	Professional_&_Technical_Services
53804	2026-03-27	Cummins Rocky Mountain, LLC	68.29	Parts
53831	2026-03-27	Curtis Clean Sweep	220.00	Services
100712	2026-03-27	D & B Supply Co., Inc.	190.79	Department_Supplies

53856	2026-03-31	Deborah Johnson	100.48 Employee reimbursement
53830	2026-03-27	Dillon Toyota Lifts	1,685.00 Services
53778	2026-03-27	DS Services of America, Inc.	38.97 Services
53777	2026-03-27	Dyna Parts LLC	11.60 Department_Supplies
53777	2026-03-27	Dyna Parts LLC	13.98 Parts
53777	2026-03-27	Dyna Parts LLC	92.98 Fluids
53776	2026-03-27	Dyna Parts LLC	90.64 Parts
53807	2026-03-27	Ecolube Recovery, LLC.	90.00 Department_Supplies
53810	2026-03-27	Eide Bailly LLP	6,261.00 Consulting_Services
53768	2026-03-18	Elaine Clegg	193.20 Employee reimbursement
53872	2026-04-10	Elaine Clegg	317.40 Employee reimbursement
53770	2026-03-27	Elaine Clegg	174.85 Employee reimbursement
53872	2026-04-10	Elaine Clegg	10.28 Employee reimbursement
53808	2026-03-27	Elliott Auto Supply Co., Inc	433.60 Department_Supplies
100720	2026-03-27	Emling, Max	63.58 Employee reimbursement
53795	2026-03-27	ETA Phi Systems, Inc.	14,128.46 Subscriptions
53794	2026-03-27	Everbase Solutions LLC	125.00 Services
53785	2026-03-27	Fleet EForce Inc.	1,388.36 Parts
53785	2026-03-27	Fleet EForce Inc.	3,358.54 Parts
53838	2026-03-27	FOURTHSQUARE LLC	4,200.00 IT_Software
53838	2026-03-27	FOURTHSQUARE LLC	3,500.00 ERP_System
53825	2026-03-27	Gem State Paper & Supply	442.95 Janitorial_and_Toiletry_Supplies
53825	2026-03-27	Gem State Paper & Supply	236.02 Janitorial_and_Toiletry_Supplies
53825	2026-03-27	Gem State Paper & Supply	91.39 Janitorial_and_Toiletry_Supplies
53843	2026-03-27	Genfare, LLC	38.98 Parts
53843	2026-03-27	Genfare, LLC	1,965.16 IT_Hardware
53802	2026-03-27	Gillig, LLC	123.63 Parts
53802	2026-03-27	Gillig, LLC	129.00 Parts
53802	2026-03-27	Gillig, LLC	1,932.90 Parts
53802	2026-03-27	Gillig, LLC	2,295.96 Parts
53802	2026-03-27	Gillig, LLC	57.34 Parts
53802	2026-03-27	Gillig, LLC	167.10 Parts
53802	2026-03-27	Gillig, LLC	257.98 Parts
53802	2026-03-27	Gillig, LLC	3,104.58 Parts
53802	2026-03-27	Gillig, LLC	33.42 Parts
53802	2026-03-27	Gillig, LLC	248.12 Parts
53802	2026-03-27	Gillig, LLC	89.35 Parts
53802	2026-03-27	Gillig, LLC	-177.46 Parts
53805	2026-03-27	Grainger Inc	20.76 Parts
53805	2026-03-27	Grainger Inc	74.30 Janitorial_and_Toiletry_Supplies
53805	2026-03-27	Grainger Inc	71.16 Janitorial_and_Toiletry_Supplies
53805	2026-03-27	Grainger Inc	86.27 Department_Supplies
53805	2026-03-27	Grainger Inc	282.53 Department_Supplies
53805	2026-03-27	Grainger Inc	179.70 Parts
53787	2026-03-27	Gunder, Christopher	75.99 Employee reimbursement
53827	2026-03-27	Hawley Troxell Ennis & Hawley	560.00 Services
53796	2026-03-27	HI-Line	528.03 Department_Supplies
53796	2026-03-27	HI-Line	101.87 Department_Supplies
53796	2026-03-27	HI-Line	589.17 Department_Supplies
53835	2026-03-27	Hot Shots, Inc.	1,169.34 Services
100722	2026-03-27	ICRMP	168,347.50 Insurance premiums
100717	2026-03-27	Idaho Information Consortium, LLC	74.88 Employee_Screening
100717	2026-03-27	Idaho Information Consortium, LLC	105.52 Employee_Screening
100717	2026-03-27	Idaho Information Consortium, LLC	95.00 Services
53823	2026-03-27	Idaho Power	585.20 Services
53865	2026-04-10	Idaho Power	9.98 Services
53823	2026-03-27	Idaho Power	28,433.43 Services
53823	2026-03-27	Idaho Power	2,766.35 Services
53823	2026-03-27	Idaho Power	3,345.04 Services
100721	2026-03-27	Idaho Springs, LLC	43.96 Department_Supplies
53775	2026-03-27	Intermountain Claims, Inc	502.60 Insurance premiums
53859	2026-04-01	Intermountain Communications	885.00 Leases_&_Rentals
53859	2026-04-01	Intermountain Communications	168.36 Leases_&_Rentals
53859	2026-04-01	Intermountain Communications	168.36 Leases_&_Rentals
53859	2026-04-01	Intermountain Communications	168.36 Leases_&_Rentals
53859	2026-04-01	Intermountain Communications	318.36 Leases_&_Rentals
53859	2026-04-01	Intermountain Communications	885.00 Leases_&_Rentals
53859	2026-04-01	Intermountain Communications	885.00 Leases_&_Rentals
53859	2026-04-01	Intermountain Communications	885.00 Leases_&_Rentals
53859	2026-04-01	Intermountain Communications	885.00 Leases_&_Rentals
53859	2026-04-01	Intermountain Communications	885.00 Leases_&_Rentals
53859	2026-04-01	Intermountain Communications	46.25 Leases_&_Rentals
53859	2026-04-01	Intermountain Communications	41.63 Leases_&_Rentals
53859	2026-04-01	Intermountain Communications	885.00 Leases_&_Rentals
53826	2026-03-27	Intermountain Gas	388.45 Services
53826	2026-03-27	Intermountain Gas	503.69 Services
53826	2026-03-27	Intermountain Gas	1,508.97 Services
53826	2026-03-27	Intermountain Gas	149.38 Services

53851	2026-03-27	Jacobs Engineering Group, Inc.	756,408.00	Engineering_Conultants
53771	2026-03-27	Jeannette Ezell	105.10	Employee reimbursement
53801	2026-03-27	Jeremy Ricky	18,748.52	Rides_to_Wellness
53801	2026-03-27	Jeremy Ricky	6,512.16	Rides_to_Wellness
53801	2026-03-27	Jeremy Ricky	607.60	Rides_to_Wellness
53868	2026-04-10	John Lance Giles	10,000.00	Consulting_Services
53873	2026-04-10	Kathleen Godfrey	29.57	Employee reimbursement
53782	2026-03-27	Kathryn Hassard	1,100.00	Benches
53861	2026-04-02	Kyle Aaron Dillon	4,785.00	Trainings_& Meetings
53842	2026-03-27	LAMAR AIRPORT ADVERTISING CO.	80.00	Marketing
53842	2026-03-27	LAMAR AIRPORT ADVERTISING CO.	1,680.00	Marketing
53820	2026-03-27	Language Line Solutions	153.84	Professional_& Technical_Services
53850	2026-03-27	Lift-U	2,115.18	Parts
53767	2026-03-18	Lithia Motors Payment Processing	182.00	Parts
53767	2026-03-18	Lithia Motors Payment Processing	285.98	Parts
53767	2026-03-18	Lithia Motors Payment Processing	169.14	Parts
53767	2026-03-18	Lithia Motors Payment Processing	132.05	Parts
53767	2026-03-18	Lithia Motors Payment Processing	186.36	Vehicle_Maintenance
53767	2026-03-18	Lithia Motors Payment Processing	412.30	Parts
53767	2026-03-18	Lithia Motors Payment Processing	38.14	Parts
53767	2026-03-18	Lithia Motors Payment Processing	120.17	Parts
53767	2026-03-18	Lithia Motors Payment Processing	55.11	Parts
53767	2026-03-18	Lithia Motors Payment Processing	165.48	Parts
53767	2026-03-18	Lithia Motors Payment Processing	-1,607.00	Parts
53870	2026-04-10	Lizabeth C. Arkoosh	9,600.00	Leases_& Rentals
53867	2026-04-10	Loomis Armored US, LLC	742.50	Services
53822	2026-03-27	Lowes Home Improvement	19.35	Department_Supplies
53822	2026-03-27	Lowes Home Improvement	63.76	Department_Supplies
53822	2026-03-27	Lowes Home Improvement	30.26	Department_Supplies
53822	2026-03-27	Lowes Home Improvement	45.54	Department_Supplies
53822	2026-03-27	Lowes Home Improvement	47.10	Department_Supplies
53822	2026-03-27	Lowes Home Improvement	116.21	Department_Supplies
53800	2026-03-27	Lyft, Inc	5,481.91	Services
53800	2026-03-27	Lyft, Inc	1,162.90	Services
53829	2026-03-27	Machinery West, Inc.	500.00	Professional_& Technical_Services
53869	2026-04-10	Mary M Johnson	150.00	Services
53789	2026-03-27	MDMC3 LLC	860.00	Professional_& Technical_Services
53876	2026-04-10	MDMC3 LLC	510.00	Professional_& Technical_Services
53858	2026-04-01	Meridian Senior Center	7,793.28	Senior_Services
100713	2026-03-27	Mills, Wayne	213.88	Mileage Reimbursement
53849	2026-03-27	Motion & Flow Control Products	616.62	Parts
53849	2026-03-27	Motion & Flow Control Products	47.85	Parts
53849	2026-03-27	Motion & Flow Control Products	104.81	Parts
53849	2026-03-27	Motion & Flow Control Products	710.06	Parts
53786	2026-03-27	Muncie Reclamation Supply Company	782.19	Parts
53788	2026-03-27	MV Public Transportation, Inc	1,684.63	Services
53828	2026-03-27	Norco Inc	24.08	Department_Supplies
53840	2026-03-27	ODP Business Solutions, LLC	30.50	Department_Supplies
53809	2026-03-27	O'Reilly Auto Parts	167.38	Parts
53809	2026-03-27	O'Reilly Auto Parts	707.01	Fluids
53848	2026-03-27	Pacific Office Automation	950.00	IT_Operations_& Maintenance
53841	2026-03-27	Paragon Consulting, Inc	2,450.00	Engineering_Conultants
53841	2026-03-27	Paragon Consulting, Inc	5,950.00	Engineering_Conultants
53844	2026-03-27	Pegasus ME Buyer, Inc; DBA Mythics. LLC	2,849.21	IT_Software
53781	2026-03-27	Personnel Plus, Inc.	1,945.60	Labor_Services
53781	2026-03-27	Personnel Plus, Inc.	910.40	Labor_Services
53781	2026-03-27	Personnel Plus, Inc.	1,945.60	Labor_Services
53781	2026-03-27	Personnel Plus, Inc.	8,822.57	Labor_Services
53781	2026-03-27	Personnel Plus, Inc.	910.40	Labor_Services
53781	2026-03-27	Personnel Plus, Inc.	2,055.04	Labor_Services
53781	2026-03-27	Personnel Plus, Inc.	7,488.77	Labor_Services
53781	2026-03-27	Personnel Plus, Inc.	910.40	Labor_Services
53781	2026-03-27	Personnel Plus, Inc.	1,933.44	Labor_Services
53781	2026-03-27	Personnel Plus, Inc.	7,253.57	Labor_Services
100714	2026-03-27	Primary Health Medical Group, LLC	1,540.00	Employee_Screening
53803	2026-03-27	Quench USA, Inc	-334.90	Services
53803	2026-03-27	Quench USA, Inc	334.90	Services
53813	2026-03-27	RDK Corporation	86.00	Employee_Screening
53813	2026-03-27	RDK Corporation	90.00	Employee_Screening
53772	2026-03-27	Richard Marks-Chalmers	287.83	Employee reimbursement
53797	2026-03-27	Romaine Electric Corporation	967.10	Parts
53773	2026-03-27	Ryan Goforth	6.38	Employee reimbursement
53790	2026-03-27	Shannon Gronowski	450.00	Marketing
53874	2026-04-10	SIJ Holdings	41.72	Services
53821	2026-03-27	Smith Power Products, Inc	52.80	Parts
53821	2026-03-27	Smith Power Products, Inc	37.10	Parts

53821	2026-03-27	Smith Power Products, Inc	7,725.93	Parts
100022	2026-03-26	State Insurance Fund	1,368.00	fee's
53834	2026-03-27	Stoltz Marketing Group, Inc	8,985.00	Marketing
53834	2026-03-27	Stoltz Marketing Group, Inc	980.00	Marketing
53834	2026-03-27	Stoltz Marketing Group, Inc	7,385.00	Marketing
53834	2026-03-27	Stoltz Marketing Group, Inc	4,585.00	Marketing
53834	2026-03-27	Stoltz Marketing Group, Inc	2,450.00	Marketing
53836	2026-03-27	Syringa Networks, LLC	5,387.28	Internet_Service
53845	2026-03-27	Tacoma Screw Products Inc.	91.19	Parts
53815	2026-03-27	The Car Park, LLC	75.00	Professional_&_Technical_Services
53815	2026-03-27	The Car Park, LLC	525.00	Professional_&_Technical_Services
53862	2026-04-03	The Hartwell Corporation	552,696.00	Insurance premiums
53862	2026-04-03	The Hartwell Corporation	-13,787.00	Insurance premiums
53793	2026-03-27	TK Elevator Corporation	694.89	Services
53875	2026-04-10	T-Mobile USA Inc.	839.40	Services
100723	2026-03-27	Town Square Publications LLC	449.00	Services
53812	2026-03-27	Transpo Group USA, Inc.	3,030.00	Engineering_Consultants
53832	2026-03-27	Treasure Valley Coffee	205.19	Department_Supplies
53832	2026-03-27	Treasure Valley Coffee	83.17	Department_Supplies
53833	2026-03-27	Treasure Valley Transit	19,573.00	Sub-recipient
53824	2026-03-27	UniFirst	82.33	Department_Supplies
53853	2026-03-27	UniFirst	159.42	Uniform_Laundry_Services_and_Accessories
53824	2026-03-27	UniFirst	82.33	Department_Supplies
53853	2026-03-27	UniFirst	159.12	Uniform_Laundry_Services_and_Accessories
53774	2026-03-27	UPS Freight	45.50	Postage_&_Freight
53871	2026-04-10	US Bank Plaza Condominium Assoc., Inc.	9,082.83	Services
53866	2026-04-10	USAble Life	2,366.06	Insurance premims
100726	2026-03-27	Verizon Wireless	1,479.54	Services
100725	2026-03-27	Verizon Wireless	25.87	Services
100724	2026-03-27	Verizon Wireless	38.48	Services
100727	2026-03-27	Verizon Wireless	1,464.12	Services
100728	2026-03-27	Verizon Wireless	180.06	Services
53811	2026-03-27	Via Transportation, Inc.	6,340.00	Subscriptions
53769	2026-03-20	Vista Painting LLC	14,877.50	Painting
53863	2026-04-03	WASHWORX, LLC	8,800.00	Services
53860	2026-04-01	William (Travis) Fremont	8,514.34	Rides_to_Wellness
53860	2026-04-01	William (Travis) Fremont	29,993.90	Rides_to_Wellness
53860	2026-04-01	William (Travis) Fremont	2,003.18	Rides_to_Wellness
53798	2026-03-27	William Beard	234.00	Bus_Washing
53798	2026-03-27	William Beard	437.00	Bus_Washing
53798	2026-03-27	William Beard	199.00	Bus_Washing
53791	2026-03-27	Wurth USA Inc.	40.46	Department_Supplies
53791	2026-03-27	Wurth USA Inc.	809.97	Parts
53791	2026-03-27	Wurth USA Inc.	719.88	Parts
53791	2026-03-27	Wurth USA Inc.	145.80	Department_Supplies
53839	2026-03-27	YBNOW LLC	163.88	Rides_to_Wellness
53839	2026-03-27	YBNOW LLC	8,426.04	Rides_to_Wellness
53780	2026-03-27	Zenobe Americas EV Assetco LLC	23,333.36	Leases_&_Rentals
53780	2026-03-27	Zenobe Americas EV Assetco LLC	11,666.68	Leases_&_Rentals
			<u>2,040,776.96</u>	

This check register has undergone scrutiny and verification guaranteeing its integrity and accuracy. Each entry has been diligently reviewed ensuring the financial transactions are true and accurate.

*Nicholas Leonardson*

VRT Senior Accountant or Chief Financial Officer

ACCEPTED:

CHAIR OF EXECUTIVE BOARD

ATTEST:

SECRETARY/TREASURER

## Board Register 4-16-2026 - 5-15-2026

Payment Number	Payment Date	Vendor Name	Invoice Amount	Purchasing Category
51808	2025-04-25	A-1 Auto Electric	921.00	Department_Supplies
100347	2025-04-24	Access Idaho-26682	63.28	Employee_Screening
51852	2025-04-25	AdaRide.Com, LLC	7,706.00	Services
51811	2025-04-25	Alexander Clark Printing	823.00	Marketing
51811	2025-04-25	Alexander Clark Printing	484.00	Marketing
51898	2025-04-25	All-Pro Commercial Cleaning, LLC	4,763.75	Services
51898	2025-04-25	All-Pro Commercial Cleaning, LLC	1,905.50	Services
51898	2025-04-25	All-Pro Commercial Cleaning, LLC	77.25	Services
51887	2025-04-25	Alternative Hose	365.25	Department_Supplies
51883	2025-04-25	AMAZON.COM SERVICES, INC.	29.99	Department_Supplies
51883	2025-04-25	AMAZON.COM SERVICES, INC.	71.96	Department_Supplies
51883	2025-04-25	AMAZON.COM SERVICES, INC.	165.00	Department_Supplies
51883	2025-04-25	AMAZON.COM SERVICES, INC.	33.56	Department_Supplies
51883	2025-04-25	AMAZON.COM SERVICES, INC.	18.99	Department_Supplies
51883	2025-04-25	AMAZON.COM SERVICES, INC.	-49.95	Department_Supplies
51883	2025-04-25	AMAZON.COM SERVICES, INC.	7.99	Department_Supplies
51883	2025-04-25	AMAZON.COM SERVICES, INC.	37.38	Department_Supplies
51830	2025-04-25	Anthony, Elizabeth	135.80	reimbursement
51814	2025-04-25	Ashbrook, Lewis	62.50	Employee Reimbursement
51850	2025-04-25	A-Z Bus Sales, Inc	90.11	Vehicle_Maintenance
51850	2025-04-25	A-Z Bus Sales, Inc	97.38	Vehicle_Maintenance
51850	2025-04-25	A-Z Bus Sales, Inc	140.31	Parts
51850	2025-04-25	A-Z Bus Sales, Inc	46.08	Parts
51850	2025-04-25	A-Z Bus Sales, Inc	498.84	Vehicle_Maintenance
100344	2025-04-24	Boise City Utility Billing	408.22	Utilities
100355	2025-04-24	Boise Cylinder Head Service, Inc.	3,293.98	Parts
51806	2025-04-17	Boise Municipal Health Care Trust	72,613.83	Insurance Premiums
51833	2025-04-25	Boise Municipal Health Care Trust	73,542.63	Insurance Premiums
51872	2025-04-25	Bolen's Control House Inc.	412.36	Parts
51909	2025-04-29	Brian D Waters	7,229.00	Department_Supplies
100356	2025-04-24	Bulen, Phillip	139.52	Employee Reimbursement
100345	2025-04-24	Cable One Inc	161.64	Utilities
51827	2025-04-25	Caleb Rhynard	1,950.00	Marketing
51863	2025-04-25	Career Uniforms Partners	362.80	Uniforms_and_Accessories
51863	2025-04-25	Career Uniforms Partners	512.40	Uniforms_and_Accessories
51863	2025-04-25	Career Uniforms Partners	162.20	Uniforms_and_Accessories
51863	2025-04-25	Career Uniforms Partners	221.90	Uniforms_and_Accessories
51863	2025-04-25	Career Uniforms Partners	248.75	Uniforms_and_Accessories
51863	2025-04-25	Career Uniforms Partners	352.45	Uniforms_and_Accessories
51863	2025-04-25	Career Uniforms Partners	175.65	Uniforms_and_Accessories
51863	2025-04-25	Career Uniforms Partners	167.70	Uniforms_and_Accessories
51863	2025-04-25	Career Uniforms Partners	143.40	Uniforms_and_Accessories
51863	2025-04-25	Career Uniforms Partners	96.00	Uniforms_and_Accessories
51863	2025-04-25	Career Uniforms Partners	133.75	Uniforms_and_Accessories
51863	2025-04-25	Career Uniforms Partners	107.00	Uniforms_and_Accessories
51874	2025-04-25	Catapult3, Inc.	170.00	Marketing
51874	2025-04-25	Catapult3, Inc.	261.25	Marketing
51861	2025-04-25	Center for Transportation & Environment	6,000.00	Engineering_Consultants
51832	2025-04-25	CenturyLink	35.02	Utilities
51832	2025-04-25	CenturyLink	186.73	Utilities
51807	2025-04-25	Charles Hill	29.68	Employee Reimbursement
51896	2025-04-25	Christensen, Inc	4,957.08	Fuel
51896	2025-04-25	Christensen, Inc	7,980.36	Fuel
100343	2025-04-24	City of Caldwell Water Department	89.63	Utilities
100343	2025-04-24	City of Caldwell Water Department	128.87	Utilities
100338	2025-04-24	City of Garden City	74.10	Utilities
51904	2025-04-25	Clean Energy	15,496.79	CNG
100350	2025-04-24	CNA Surety Direct Bill	39.00	Insurance Premiums
51907	2025-04-25	Commercial Tire, Inc	200.00	Auto_Parts
51907	2025-04-25	Commercial Tire, Inc	1,193.81	Auto_Parts
51907	2025-04-25	Commercial Tire, Inc	173.60	Auto_Parts
51907	2025-04-25	Commercial Tire, Inc	1,113.75	Auto_Parts
51907	2025-04-25	Commercial Tire, Inc	171.00	Auto_Parts
51907	2025-04-25	Commercial Tire, Inc	463.05	Auto_Parts
51907	2025-04-25	Commercial Tire, Inc	843.40	Auto_Parts
51907	2025-04-25	Commercial Tire, Inc	173.60	Auto_Parts
51907	2025-04-25	Commercial Tire, Inc	478.02	Auto_Parts

51907	2025-04-25	Commercial Tire, Inc	972.93	Auto_Parts
51907	2025-04-25	Commercial Tire, Inc	38.55	Auto_Parts
51907	2025-04-25	Commercial Tire, Inc	373.14	Auto_Parts
51907	2025-04-25	Commercial Tire, Inc	8.25	Auto_Parts
51907	2025-04-25	Commercial Tire, Inc	743.48	Auto_Parts
51907	2025-04-25	Commercial Tire, Inc	710.32	Auto_Parts
51907	2025-04-25	Commercial Tire, Inc	475.14	Auto_Parts
51907	2025-04-25	Commercial Tire, Inc	161.00	Auto_Parts
51907	2025-04-25	Commercial Tire, Inc	1,404.00	Parts
51907	2025-04-25	Commercial Tire, Inc	16.00	Auto_Parts
51907	2025-04-25	Commercial Tire, Inc	32.00	Auto_Parts
51907	2025-04-25	Commercial Tire, Inc	1,634.28	Auto_Parts
51907	2025-04-25	Commercial Tire, Inc	1,035.70	Auto_Parts
100394	2025-05-06	Community Transportation Association	3,025.00	Miscellaneous_Expenses
51829	2025-04-25	Cox, Daniel	121.89	Employee Reimbursement
51841	2025-04-25	Cybersource Corporation	310.00	Subscriptions
100339	2025-04-24	D & B Supply Co., Inc.	69.99	Department_Supplies
51857	2025-04-25	Delerrok, Inc.	1,520.50	Subscriptions
51868	2025-04-25	Dennis Dillon Auto Park	825.41	Vehicle_Maintenance
51868	2025-04-25	Dennis Dillon Auto Park	3,764.73	Vehicle_Maintenance
51879	2025-04-25	DMC Sales	921.57	Parts
51815	2025-04-25	DS Services of America, Inc.	34.69	Services
51878	2025-04-25	Dwayne S Lee, LLC	522.50	Services
51813	2025-04-25	Dyna Parts LLC	-30.62	parts credit
51813	2025-04-25	Dyna Parts LLC	61.96	Parts
51813	2025-04-25	Dyna Parts LLC	14.00	Parts
51813	2025-04-25	Dyna Parts LLC	12.57	Special_parts
51813	2025-04-25	Dyna Parts LLC	153.44	Parts
51813	2025-04-25	Dyna Parts LLC	13.22	Parts
51812	2025-04-25	Dyna Parts LLC	39.60	Vehicle_Maintenance
51812	2025-04-25	Dyna Parts LLC	82.56	Parts
51853	2025-04-25	Ecolube Recovery, LLC.	26.25	Department_Supplies
51853	2025-04-25	Ecolube Recovery, LLC.	90.00	Department_Supplies
51853	2025-04-25	Ecolube Recovery, LLC.	13.00	Department_Supplies
51856	2025-04-25	Eide Bailly LLP	4,500.00	Consulting_Services
51854	2025-04-25	Elliott Auto Supply Co., Inc	6.17	Parts
51854	2025-04-25	Elliott Auto Supply Co., Inc	259.40	Parts
51854	2025-04-25	Elliott Auto Supply Co., Inc	159.94	Parts
51854	2025-04-25	Elliott Auto Supply Co., Inc	58.16	Parts
51854	2025-04-25	Elliott Auto Supply Co., Inc	200.70	Vehicle_Maintenance
51854	2025-04-25	Elliott Auto Supply Co., Inc	6.17	Parts
51838	2025-04-25	ETA Phi Systems, Inc.	7,671.70	Subscriptions
51845	2025-04-25	First Transit	29,602.00	Services
51902	2025-04-25	Full Service Glass LLC	444.95	Vehicle_Maintenance
51819	2025-04-25	Gates, Martin	95.39	Employee Reimbursement
51864	2025-04-25	Gem State Paper & Supply	786.57	Department_Supplies
51847	2025-04-25	Gillig, LLC	1,219.58	Parts
51847	2025-04-25	Gillig, LLC	176.78	Auto_Parts
51847	2025-04-25	Gillig, LLC	1,864.62	Parts
51847	2025-04-25	Gillig, LLC	111.72	Parts
51847	2025-04-25	Gillig, LLC	493.17	Parts
51847	2025-04-25	Gillig, LLC	2,851.21	Parts
51847	2025-04-25	Gillig, LLC	45.52	Parts
51847	2025-04-25	Gillig, LLC	372.34	Special_parts
51847	2025-04-25	Gillig, LLC	16.56	Parts
51847	2025-04-25	Gillig, LLC	294.50	Parts
51847	2025-04-25	Gillig, LLC	59.01	Parts
51847	2025-04-25	Gillig, LLC	332.20	Parts
51847	2025-04-25	Gillig, LLC	189.28	Parts
51847	2025-04-25	Gillig, LLC	54.08	Parts
51847	2025-04-25	Gillig, LLC	2,377.96	Parts
51847	2025-04-25	Gillig, LLC	641.28	Parts
51847	2025-04-25	Gillig, LLC	56.84	Parts
51847	2025-04-25	Gillig, LLC	2,272.21	Parts
51847	2025-04-25	Gillig, LLC	2,063.45	Parts
51847	2025-04-25	Gillig, LLC	2.73	Parts
51847	2025-04-25	Gillig, LLC	212.64	Auto_Parts
51847	2025-04-25	Gillig, LLC	5.40	Parts
51847	2025-04-25	Gillig, LLC	57.36	Parts
51851	2025-04-25	Grainger Inc	178.40	Department_Supplies
51851	2025-04-25	Grainger Inc	105.80	Department_Supplies
51851	2025-04-25	Grainger Inc	27.60	Department_Supplies

51851	2025-04-25	Grainger Inc	102.33	Department_Supplies
51851	2025-04-25	Grainger Inc	49.87	Department_Supplies
51851	2025-04-25	Grainger Inc	14.52	Department_Supplies
51851	2025-04-25	Grainger Inc	175.56	Department_Supplies
51851	2025-04-25	Grainger Inc	5.40	Department_Supplies
51809	2025-04-25	Harbor Freight Tools	5.25	supplies
51860	2025-04-25	HDR Engineering, Inc	14,655.07	Consulting_Services
51840	2025-04-25	HI-Line	571.24	Department_Supplies
51840	2025-04-25	HI-Line	124.54	Department_Supplies
51840	2025-04-25	HI-Line	329.75	Department_Supplies
51881	2025-04-25	Hot Shots, Inc.	1,166.30	Other_Expenses
100337	2025-04-16	ICRMP	140,167.50	Insurance Premiums
51825	2025-04-25	Idaho Love Light Solar, LLC	2,300.00	Services
51836	2025-04-25	Idaho Power	614.79	Services
51836	2025-04-25	Idaho Power	2,360.59	Services
51888	2025-04-25	Idaho Records Management, LLC	55.00	Services
100357	2025-04-24	Idaho Springs, LLC	34.47	Water
51910	2025-04-30	Impact Pest	189.00	Services
51876	2025-04-25	Intermountain Communications of	1,300.50	IT_Hardware
51876	2025-04-25	Intermountain Communications of	885.00	IT_Hardware
51876	2025-04-25	Intermountain Communications of	474.30	IT_Hardware
51876	2025-04-25	Intermountain Communications of	135.00	IT_Hardware
51865	2025-04-25	Intermountain Gas	284.74	Services
51865	2025-04-25	Intermountain Gas	253.98	Services
51865	2025-04-25	Intermountain Gas	294.64	Services
51865	2025-04-25	Intermountain Gas	1,644.49	Services
51897	2025-04-25	INTERMOUNTAIN HOME SERVICES, LLC	502.00	Services
51810	2025-04-25	Interstate Fire Sales and Service, LLC	264.15	Services
51903	2025-04-25	Jacobs Engineering Group, Inc.	32,813.83	Engineering_Consultants
51913	2025-05-15	Jacobs Engineering Group, Inc.	790,383.85	Engineering_Consultants
51913	2025-05-15	Jacobs Engineering Group, Inc.	92,239.30	Engineering_Consultants
51846	2025-04-25	Jeremy Ricky	21,430.84	Rides_to_Wellness
51846	2025-04-25	Jeremy Ricky	5,550.28	Rides_to_Wellness
51859	2025-04-25	John Lance Giles	10,000.00	Consulting_Services
51866	2025-04-25	Kenworth Sales	326.16	Parts
51866	2025-04-25	Kenworth Sales	3,279.36	Parts
51866	2025-04-25	Kenworth Sales	6,754.39	Parts
51866	2025-04-25	Kenworth Sales	3,027.02	Parts
51866	2025-04-25	Kenworth Sales	434.21	Parts
51866	2025-04-25	Kenworth Sales	1,238.41	Parts
51866	2025-04-25	Kenworth Sales	6,533.75	Parts
51866	2025-04-25	Kenworth Sales	-1,328.13	Parts
51866	2025-04-25	Kenworth Sales	2,396.57	Parts
51866	2025-04-25	Kenworth Sales	601.54	Parts
51866	2025-04-25	Kenworth Sales	204.45	Parts
51866	2025-04-25	Kenworth Sales	636.54	Parts
51866	2025-04-25	Kenworth Sales	786.24	Parts
51866	2025-04-25	Kenworth Sales	167.99	Special_parts
51866	2025-04-25	Kenworth Sales	3,179.15	Parts
51866	2025-04-25	Kenworth Sales	844.68	Parts
51866	2025-04-25	Kenworth Sales	-546.88	Parts
51870	2025-04-25	Kuna Senior Citizen Inc	3,898.62	Senior_Services
51891	2025-04-25	LAMAR AIRPORT ADVERTISING CO.	1,600.00	Marketing
51828	2025-04-25	Lenz's Hydroseeding LLC	2,990.00	Labor_Services
51901	2025-04-25	Lithia Motors Payment Processing	8,113.93	Parts
51901	2025-04-25	Lithia Motors Payment Processing	239.90	Parts
51901	2025-04-25	Lithia Motors Payment Processing	140.26	Parts
51901	2025-04-25	Lithia Motors Payment Processing	195.36	Parts
51901	2025-04-25	Lithia Motors Payment Processing	39.68	Parts
51901	2025-04-25	Lithia Motors Payment Processing	198.30	Parts
51901	2025-04-25	Lithia Motors Payment Processing	300.58	Parts
51901	2025-04-25	Lithia Motors Payment Processing	40.16	Parts
51901	2025-04-25	Lithia Motors Payment Processing	36.17	Parts
51901	2025-04-25	Lithia Motors Payment Processing	70.00	Parts
51901	2025-04-25	Lithia Motors Payment Processing	130.32	Parts
51901	2025-04-25	Lithia Motors Payment Processing	52.35	Parts
51901	2025-04-25	Lithia Motors Payment Processing	226.34	Parts
51901	2025-04-25	Lithia Motors Payment Processing	3,499.95	Vehicle_Maintenance
51901	2025-04-25	Lithia Motors Payment Processing	-35.00	Parts
51901	2025-04-25	Lithia Motors Payment Processing	-8,113.93	Parts
51839	2025-04-25	Loomis Armored US, LLC	640.32	Services
51835	2025-04-25	Lowes Home Improvement	108.14	Department_Supplies

51835	2025-04-25	Lowes Home Improvement	55.99	Department_Supplies
51835	2025-04-25	Lowes Home Improvement	-128.47	Vehicle_Maintenance
51844	2025-04-25	Lyft, Inc	1,416.26	Transportation_Services
100358	2025-04-24	McEwen, Harriett	62.20	Employee Reimbursement
51873	2025-04-25	Melba Valley Senior Center	8,933.76	Senior_Services
51871	2025-04-25	Meridian Senior Center	8,436.16	Senior_Services
51869	2025-04-25	Metro Community Services	20,897.76	Services
100340	2025-04-24	Mills, Wayne	242.90	mileage reimbursement
100359	2025-04-24	Morales, Salvador	169.69	Employee Reimbursement
51900	2025-04-25	Motion & Flow Control Products	521.49	Parts
51905	2025-04-25	New Flyer Parts	228.36	Parts
51905	2025-04-25	New Flyer Parts	66.36	Parts
51905	2025-04-25	New Flyer Parts	115.20	Parts
51905	2025-04-25	New Flyer Parts	288.28	Parts
51867	2025-04-25	Norco Inc	173.02	Parts
51867	2025-04-25	Norco Inc	13.33	Department_Supplies
51889	2025-04-25	ODP Business Solutions, LLC	53.17	Department_Supplies
51889	2025-04-25	ODP Business Solutions, LLC	20.38	Department_Supplies
51889	2025-04-25	ODP Business Solutions, LLC	89.81	Department_Supplies
51855	2025-04-25	O'Reilly Auto Parts	23.20	Parts
51855	2025-04-25	O'Reilly Auto Parts	27.96	Oil_&_Lubes
51855	2025-04-25	O'Reilly Auto Parts	25.36	Parts
51855	2025-04-25	O'Reilly Auto Parts	11.02	Parts
51855	2025-04-25	O'Reilly Auto Parts	193.69	Parts
51855	2025-04-25	O'Reilly Auto Parts	110.94	Parts
51855	2025-04-25	O'Reilly Auto Parts	163.30	Parts
51855	2025-04-25	O'Reilly Auto Parts	27.48	Parts
51855	2025-04-25	O'Reilly Auto Parts	22.83	Parts
51855	2025-04-25	O'Reilly Auto Parts	107.88	Parts
51855	2025-04-25	O'Reilly Auto Parts	370.09	Parts
51855	2025-04-25	O'Reilly Auto Parts	44.97	Parts
51855	2025-04-25	O'Reilly Auto Parts	139.58	Special_parts
51855	2025-04-25	O'Reilly Auto Parts	88.31	Parts
51855	2025-04-25	O'Reilly Auto Parts	251.00	Parts
51855	2025-04-25	O'Reilly Auto Parts	125.20	Parts
51899	2025-04-25	Pacific Office Automation	1,163.18	Leases_&_Rentals
51899	2025-04-25	Pacific Office Automation	589.18	Leases_&_Rentals
51899	2025-04-25	Pacific Office Automation	589.18	Leases_&_Rentals
51831	2025-04-25	Parma Senior Center	2,873.25	Senior_Services
100349	2025-04-24	Peak Industrial, Inc.	403.89	Parts
100349	2025-04-24	Peak Industrial, Inc.	54.76	Parts
51893	2025-04-25	Pegasus ME Buyer, Inc; DBA Mythics. LLC	867.14	IT_Software
51824	2025-04-25	Personnel Plus, Inc.	941.22	Transportation_Services
51824	2025-04-25	Personnel Plus, Inc.	8,817.45	Transportation_Services
51824	2025-04-25	Personnel Plus, Inc.	907.20	Transportation_Services
51894	2025-04-25	Phoenix Cars, LLC	913.02	Parts
100353	2025-04-24	PNG Media LLC	193.41	Services
100353	2025-04-24	PNG Media LLC	271.66	Services
100341	2025-04-24	Primary Health Medical Group, LLC	85.00	Employee_Screening
100341	2025-04-24	Primary Health Medical Group, LLC	255.00	Services
51848	2025-04-25	Quench USA, Inc	59.85	Department_Supplies
51848	2025-04-25	Quench USA, Inc	304.45	Services
51848	2025-04-25	Quench USA, Inc	179.00	Services
51912	2025-05-07	Record Steel and Construction Inc	53,780.00	Construction
51826	2025-04-25	REMEDY RESTORATION LLC	750.00	Vehicle_Maintenance
51822	2025-04-25	Rocky Mountain Portable Toilets, LLC	276.38	Services
51818	2025-04-25	Rodgers, Trina	174.60	Employee Reimbursement
51842	2025-04-25	Romaine Electric Corporation	1,636.84	Parts
51842	2025-04-25	Romaine Electric Corporation	1,495.38	Parts
100354	2025-04-24	SAMG Occupational Med - Emerald	150.00	Employee_Screening
100354	2025-04-24	SAMG Occupational Med - Emerald	150.00	Services
51884	2025-04-25	SBLBF, LLC	2,422.50	Services
51816	2025-04-25	SIJ Holdings	227.93	Services
51834	2025-04-25	Smith Power Products, Inc	2,632.22	Parts
51834	2025-04-25	Smith Power Products, Inc	2,943.69	Parts
51834	2025-04-25	Smith Power Products, Inc	337.89	Parts
100351	2025-04-24	Smith System Driver Improvement Institu	3,803.95	Trainings_&_Meetings
51817	2025-04-25	Smith, Shayne	40.22	Employee Reimbursement
51890	2025-04-25	Sportworks Global LLC	199.47	Parts
51895	2025-04-25	Sprague Pest Solutions	166.58	Services
51880	2025-04-25	Stoltz Marketing Group, Inc	1,772.80	Marketing
51880	2025-04-25	Stoltz Marketing Group, Inc	1,715.00	Marketing

51882 2025-04-25	Syringa Networks, LLC	564.33 Internet_Service
51882 2025-04-25	Syringa Networks, LLC	4,820.00 Internet_Service
51862 2025-04-25	The Car Park, LLC	75.00 Transportation_Services
51862 2025-04-25	The Car Park, LLC	75.00 Transportation_Services
51862 2025-04-25	The Car Park, LLC	75.00 Transportation_Services
51862 2025-04-25	The Car Park, LLC	1,050.00 Transportation_Services
51805 2025-04-16	The Hartwell Corporation	354,999.00 Insurance_Premiums
51805 2025-04-16	The Hartwell Corporation	259,731.00 Insurance_Premiums
51805 2025-04-16	The Hartwell Corporation	253,980.00 Insurance_Premiums
51823 2025-04-25	The Wrap Shop	1,400.00 Graphic_Wrap_for_Bus
51858 2025-04-25	Trackit LLC	15,450.00 IT_Operations_&_Maintenance
51875 2025-04-25	Treasure Valley Coffee	52.39 Department_Supplies
51875 2025-04-25	Treasure Valley Coffee	104.78 Department_Supplies
51875 2025-04-25	Treasure Valley Coffee	136.30 Department_Supplies
51875 2025-04-25	Treasure Valley Coffee	182.20 Department_Supplies
100348 2025-04-24	TruckPro Holding Corporation	67.19 Special_parts
100376 2025-04-25	TruckPro Holding Corporation	86.09 Special_parts
51837 2025-04-25	UniFirst	68.27 Department_Supplies
51906 2025-04-25	UniFirst	141.74 Uniform_Laundry_Services_and_Accessories
51837 2025-04-25	UniFirst	65.77 Department_Supplies
51906 2025-04-25	UniFirst	141.74 Uniform_Laundry_Services_and_Accessories
51837 2025-04-25	UniFirst	75.52 Department_Supplies
51906 2025-04-25	UniFirst	141.74 Uniform_Laundry_Services_and_Accessories
100342 2025-04-24	Urban Land Institute	125.00 subscription
51820 2025-04-25	Uria Auto Body, LLC	2,913.17 Vehicle_Maintenance
51908 2025-04-25	US Bank Plaza Condominium Assoc., Inc.	9,563.00 Leases_&_Rentals
100363 2025-04-24	Verizon Wireless	2,965.82 Services
100364 2025-04-24	Verizon Wireless	40.01 Services
100362 2025-04-24	Verizon Wireless	51.55 Services
100360 2025-04-24	Verizon Wireless	52.26 Services
100361 2025-04-24	Verizon Wireless	1,654.31 Services
100365 2025-04-24	Verizon Wireless	200.10 Services
51849 2025-04-25	Vitruvian Planning	1,240.00 Consulting_Services
100346 2025-04-24	WASHWORX, LLC	5,981.70 Services
51877 2025-04-25	Western Mountain Bus Sales	453.46 parts
51885 2025-04-25	Wex Bank	9,166.85 fuel
100352 2025-04-24	Wienhoff Drug Testing	470.00 Services
51892 2025-04-25	William (Travis) Fremont	528.80 Rides_to_Wellness
51892 2025-04-25	William (Travis) Fremont	14,059.07 Rides_to_Wellness
51843 2025-04-25	William Beard	344.00 Bus_Washing
51843 2025-04-25	William Beard	552.00 Bus_Washing
51886 2025-04-25	YBNOW LLC	6,596.61 Rides_to_Wellness
51886 2025-04-25	YBNOW LLC	182.72 Rides_to_Wellness
51821 2025-04-25	Zenobe Americas EV Assetco LLC	11,666.68 Leases_&_Rentals
51821 2025-04-25	Zenobe Americas EV Assetco LLC	23,333.36 Leases_&_Rentals
		<u><u>2,587,699.59</u></u>

This check register has undergone scrutiny and verification guaranteeing its integrity and accuracy. Each entry has been diligently reviewed ensuring the financial transactions are true and accurate.

*Nicholas Leonardson*

\_\_\_\_\_  
VRT Senior Accountant or Chief Financial Officer

ACCEPTED:

\_\_\_\_\_  
CHAIR OF EXECUTIVE BOARD

ATTEST:

\_\_\_\_\_  
SECRETARY/TREASURER

## AUTHORIZATION FOR EXPENDITURE

### EXECUTIVE BOARD

**PROCUREMENT DESCRIPTION:** On-Call Marketing and Creative Services

**TOTAL COST:** \$1,000,000

**PURPOSE/ACTION:** To award the On-Call Marketing and Creative Services contract to Stoltz Marketing Group

**SCOPE OF WORK:** On-call marketing and creative services to extend the capacity and expertise of VRT staff and support agency priorities, marketing campaigns, public outreach efforts, rider communications, and related mobility programs and initiatives.

**DISCUSSION:** Valley Regional Transit (VRT) staff utilizes marketing partnerships to support staff, provide professional services, and fulfill multi-year marketing and communications initiatives that align with agency strategies. The current On-Call Marketing contract expires June 6, 2026. The VRT Board of Directors delegated authority to the VRT Executive Board to approve an on-call marketing and creative services contract in Resolution VBD26-018. VRT staff conducted a competitive procurement process as required in the VRT Procurement Policies adopted by the VRT Board of Directors by Resolution VBD17-003 on January 1, 2017 and updated by Resolution VBD22-018 on August 1, 2022, and in compliance with all local and FTA requirements with a Request for Proposals REG-BASE-26-2 and awarded this contract to Stoltz Marketing Group; and

**ALTERNATIVES:** Release an additional RFP for on-call marketing and creative services.

**FISCAL IMPACT:** Total cost of contract is anticipated to be \$1,000,000. Staff has budgeted for this contract for all upcoming fiscal years. Staff assumes some revenue gains from successful campaigns through increased ridership and farebox revenue and increased visibility for potential advertising contracts.

**RECOMMENDATION/JUSTIFICATION:** Staff recommends the VRT Executive Board approve Resolution VEB26-005 to approve the On-Call Marketing and Creative Services contract with Stoltz Marketing Group.

**RESOLUTION NUMBER:** VEB26-005 Approve On-Call Marketing and Creative Services Contract

### ORDER OF REVIEW

**CHIEF EXECUTIVE OFFICER (CEO) (Approves procurements up to \$150,000)**

Signature: \_\_\_\_\_

Date Approved: MM/DD/YYYY

**EXECUTIVE BOARD (Approves procurements \$150,000 up to \$300,000)**

Signature: \_\_\_\_\_  
Date Approved: MM/DD/YYYY                      Resolution Number: VEB26-005

**VRT BOARD (Approves procurements \$300,000 and over)**

Signature: \_\_\_\_\_  
Date Approved: MM/DD/YYYY



## **VALLEY REGIONAL TRANSIT BOARD RESOLUTION**

### **APPROVE ON-CALL MARKETING AND CREATIVE SERVICES CONTRACT RESOLUTION VEB26-005**

#### **BY THE EXECUTIVE BOARD OF VALLEY REGIONAL TRANSIT APPROVING THE ON-CALL MARKETING AND CREATIVE SERVICES CONTRACT APPROVAL**

WHEREAS, pursuant to Idaho Code, Chapter 21, Title 40, and as a result of the approval of the voters of Ada and Canyon Counties on November 3, 1998, a regional public transportation authority (now known as “Valley Regional Transit” (VRT) was created to serve Ada and Canyon counties; and

WHEREAS, Idaho Code § 40-2109(1) confers to VRT, as a regional public transportation entity, exclusive jurisdiction over all publicly funded or publicly subsidized transportation services and programs except those transportation services and programs under the jurisdiction of public school districts and law enforcement agencies within Ada and Canyon Counties; and

WHEREAS, VRT is responsible for the provision of quality public transportation infrastructure in the communities it serves; and

WHEREAS, VRT staff utilizes marketing partnerships to support staff, provide professional services, and fulfill multi-year marketing and communications initiatives that align with agency strategies; and

WHEREAS, the current On-Call Marketing contract expires June 6, 2026, and a new marketing contract will require approval before the next meeting of the full VRT Board of Directors; and

WHEREAS, the VRT Board of Directors delegated authority to the VRT Executive Board to approve an on-call marketing and creative services contract in Resolution VBD26-018; and

WHEREAS, VRT included the budget for this expenditure in the fiscal year 2026 budget and forecasts for fiscal years 2027, 2028, 2029, 2030, and 2031; and

WHEREAS, VRT staff conducted a competitive procurement process as required in the VRT Procurement Policies adopted by the VRT Board of Directors by Resolution VBD17-003 on 01/09/17 and updated by Resolution VBD22-018 on 08/1/22, and in compliance with all local and FTA requirements with a Request for Proposals REG-BASE-26-2 and awarded this contract to Stoltz Marketing Group; and

WHEREAS, Idaho Code § 40-2108(2) and (5) provide that VRT, as a regional public transportation entity, has power to raise and expend funds as provided in Idaho Code Chapter 21, Title 40 and make contracts as may be necessary or convenient for the purposes of the

Regional Public Transportation Authority Act; and

WHEREAS, the VRT Board of Directors has created an Executive Board, conferring specific authority upon it to discharge its powers, pursuant to Resolution VBD11-011; and

WHEREAS, Idaho Code § 40-2109 (5) provides that the VRT Board of Directors may adopt resolutions consistent with law, as necessary, for carrying out the purposes of Chapter 21, Title 40, Idaho Code and discharging all powers and duties conferred to VRT pursuant to Chapter 21, Title 40.

**NOW THEREFORE, BE IT RESOLVED BY THE EXECUTIVE BOARD OF VALLEY REGIONAL TRANSIT:**

Section 1. That the VRT Executive Board approves Resolution VEB26-005 to approve an On-Call Marketing and Creative Services contract not to exceed \$1,000,000 to be utilized over a three (3) year contract with two (2) optional extension years.

Section 2. That, upon approval of the On-Call Marketing and Creative Services contract by the VRT Executive Board, the VRT Board of Directors delegates authority to VRT’s Chief Executive Officer to finalize and execute the contract with the selected On-Call Marketing and Creative Services firm.

Section 3. That this Resolution shall be in full force and effective immediately upon its adoption by the VRT Board of Directors and its approval by the Board Chair.

ADOPTED by the Board of Valley Regional Transit, this 1st day of June 2026.

APPROVED by the Board Chair this 1st day of June 2026.

**ATTEST:**

**APPROVED:**

\_\_\_\_\_

\_\_\_\_\_

**EXECUTIVE ASSISTANT**

**CHAIR**



**PROPOSED AGENDA  
BOARD OF DIRECTOR'S MEETING  
AUGUST 2026**

**CONSENT AGENDA**

Approve minutes from the April Board of Director's Meeting  
Accept the Executive Board Minutes for April and June  
Sign and Attest Payment Registers  
Acknowledge FY2024 Q-1,2,3 and 4 Budget Variance Report  
Acknowledge FY2024 Q-1,2,3 and 4 Cash Balance Report  
Acknowledge FY2025 Q-1,2,3 and 4 Budget Variance Report  
Acknowledge FY2025 Q-1,2,3 and 4 Cash Balance Report  
Acknowledge Q1 and Q2 2026 Budget Variance Report  
Acknowledge Q1 and Q2 2026 Cash Balance Report  
FY2026 Q2 and Q3 Performance Report  
Social Media Policy  
Public Involvement and Notification Policy  
Administrative Protests and Appeals Policy and Procedure  
Facilities and Equipment Maintenance Policy  
Integrated Mobility Plan  
Non-Emergency Medical Transportation Service Provider Contract Amendments VBD26-020

**ACTION ITEMS**

FY2027 Budget Presentation  
PUBLIC HEARING and Approval of Operational and Capital Budget  
Disposal of Assets Presentation  
PUBLIC HEARING Disposal of Assets for 2027  
Title VI Update  
Executive Session - CEO personnel performance evaluation and recommendation

**INFORMATION ITEMS**

Transportation Improvement Plan (TIP)  
Bus Stop Location and Transit Amenities Development Guidelines and Process and Bus Stop Typology

**PROCUREMENTS**

Procurement calendar

**DEPARTMENT/STAFF REPORTS**

Elaine Clegg  
Stephen Hunt  
Leslie Pedrosa  
Jason Jedry  
Jason Rose  
Brad Alvaro

<b>TOPIC</b>	FY2027 Preliminary Budget
<b>DATE</b>	June 1, 2026
<b>STAFF MEMBER</b>	Jason Jedry

## Staff Recommendation/Request

After review, staff recommends that the Executive Board recommend approval of the budget by the Board of Directors, with any changes deemed appropriate, and release the budget for public review. Several key cost drivers included in the budget are largely outside of Valley Regional Transit's (VRT's) control. VRT has worked to minimize the overall budget impact by proposing a modest wage increase and reducing expenses where doing so would not negatively affect current service levels or long-term organizational resilience. Key highlights are summarized below.

## Highlights

### Typical Budget Process Outline:

- The VRT board must adopt an annual budget prior to the beginning of each fiscal year.
- Staff works on service and program planning at the beginning of the fiscal year, Q1, using the Transit Development and Operations Plan (TDOP) as a basis
- Staff uses a cost allocation methodology approved by the Board to calculate preliminary budget requests for each local partner's proportionate share of local costs as the starting point for capital and service needs
- Development of capital and service budgets begins in Q2 of each fiscal year, led by department chiefs and directors
- Staff works with jurisdiction staff and elected officials in local governments and other funding partners to develop budget requests based on the cost allocation methodology and desired levels of service
- Staff makes presentations and has work sessions and meetings with local partners to present preliminary budget needs and answer questions
- Service change proposals, if any, are vetted with the public and local partners
- Staff compiles all department budget projections and reviews for significant changes from the previous year and explores cost savings
- Staff presents final budget requests and service plans to local partners for consideration during the budget process
- The Executive Board receives an information item on the preliminary budget, sets a public hearing date for the budget, and makes a recommendation to the Board
- The Board holds a public hearing, typically at the August Board meeting, and considers the proposed budget

## FY2027 Preliminary Budget:

Overall, the budget reflects a 7% decrease driven by a 3% increase in the operating budget and a 61% reduction in the capital budget, key items of note include:

Budget items VRT has little control over

- Budget for 26% increase in general liability insurance driven by national cost increases and the purchase of 13 new buses and 12 ACCESS vehicles
- Higher than usual overall increase in operations budgets in both Ada and Canyon Counties due to inflation, especially on parts, supplies, and health care premium increases which are part of negotiated contracts
- Budget for an estimated 3% health insurance cost increase

Budgeted increase for employees

- Budget for a 5% wage pool increase

Information Technology 30% increase

- Materials and supplies increased as replacement of IT assets has been deferred as long as possible
- Leases and rentals increased due to the ERP system transitioning from implementation to ongoing operations and support, resulting in costs now being reflected as operating expenses rather than capital expenses

Specialized Transportation

- Purchased transportation increased due to the addition of vanpool service in Canyon County and increased utilization of Lyft services

## Attachments:

FY2026/FY2027 Budget Year-over-Year Comparison by Division

FY2027 Budget Summary by Budget Area

**For detailed information, contact:**

Jason Jedry  
Chief Financial Officer  
jjedry@ridevrt.org  
208-258-2709



**Fiscal Year 2027  
Budget Summary by Budget Area**

<b>REVENUES</b>		<b>EXPENSES</b>	
<b>Regional Overhead</b>		<b>Regional Overhead</b>	
Directly Generated Revenues	\$ -	Wages and Salaries	\$ 2,450,156
Auxiliary Revenues	(967,152)	Fringe Benefits	1,699,046
Non Transportation Revenues	-	Professional Services	1,486,953
Federal Assistance	(4,353,529)	Materials and Supplies	430,730
Local Assistance	(2,623,082)	Utilities	74,069
<b>TOTAL</b>	<b>\$ (7,943,763)</b>	Casualty and Liability	111,109
		Purchased Transportation	-
		Miscellaneous	896,725
		Subrecipient Pass Through	609,000
		Interest	14,007
		Leases and Rentals	171,968
		<b>TOTAL</b>	<b>\$ 7,943,763</b>
<b>Ada County Transportation Services</b>		<b>Ada County Transportation Services</b>	
Directly Generated Revenues	\$ (733,294)	Wages and Salaries	\$ 6,556,445
Auxiliary Revenues	-	Fringe Benefits	5,156,601
Federal Assistance	(5,463,321)	Professional Services	828,867
Local Assistance	(9,314,026)	Materials and Supplies	1,415,302
Draw from Surplus Fund Balance	-	Utilities	171,780
<b>TOTAL</b>	<b>\$ (15,510,641)</b>	Casualty and Liability	849,762
		Purchased Transportation	-
		Miscellaneous	61,955
		Interest	138,672
		Leases and Rentals	331,257
		<b>TOTAL</b>	<b>\$ 15,510,641</b>
<b>Canyon County Transportation Services</b>		<b>Canyon County Transportation Services</b>	
Directly Generated Revenues	\$ (90,897)	Wages and Salaries	\$ 1,818,651
Auxiliary Revenues	-	Fringe Benefits	966,532
Federal Assistance	(2,605,150)	Professional Services	282,720
Local Assistance	(1,607,467)	Materials and Supplies	767,233
Draw from Surplus Fund Balance	-	Utilities	73,794
<b>TOTAL</b>	<b>\$ (4,303,514)</b>	Casualty and Liability	364,184
		Purchased Transportation	-
		Miscellaneous	30,400
		Interest	-
		Leases and Rentals	-
		<b>TOTAL</b>	<b>\$ 4,303,514</b>
<b>Specialized Transportation Services</b>		<b>Specialized Transportation Services</b>	
Directly Generated Revenues	\$ -	Wages and Salaries	\$ 511,689
Auxiliary Revenues	-	Fringe Benefits	429,618
Federal Assistance	(2,692,152)	Professional Services	295,350
Local Assistance	(1,224,760)	Materials and Supplies	57,200
<b>TOTAL</b>	<b>\$ (3,916,912)</b>	Utilities	-
		Casualty and Liability	359,255
		Purchased Transportation	2,251,800
		Miscellaneous	12,000
		Interest	-
		Leases and Rentals	-
		<b>TOTAL</b>	<b>\$ 3,916,912</b>
<b>Capital Projects</b>		<b>Capital Projects</b>	
Federal Capital Assistance	\$ (1,914,823)	VRT	\$ 2,148,750
Local Capital Assistance	(233,927)	Subrecipient - Pass Through	181,570
Subrecipient Pass Through	(181,570)	<b>TOTAL</b>	<b>\$ 2,330,320</b>
Draw from Surplus Fund Balance	-		
<b>TOTAL</b>	<b>\$ (2,330,320)</b>		
<b>Grand Total Revenues, All Sources</b>	<b>\$ (34,005,151)</b>	<b>Grand Total Expenses</b>	<b>\$ 34,005,151</b>

<b>2026</b>	<b>2027</b>	<b>%Diff</b>	<b>\$ Diff</b>
<b>Regional Operating</b>			
\$ 8,504,570	\$ 7,943,763	-7%	\$ (560,806.41)
<b>Specialized Transportation</b>			
\$ 3,623,551	\$ 3,916,912	8%	\$ 293,361.27
<b>Ada County</b>			
\$ 14,707,424	\$ 15,510,641	5%	\$ 803,217.19
<b>Canyon County</b>			
\$ 3,911,436	\$ 4,303,514	10%	\$ 392,077.97
<b>Capital</b>			
\$ 5,935,600	\$ 2,330,320	-61%	\$ (3,605,280.00)
<b>Grand Total</b>			
\$ 36,682,581	\$ 34,005,151	-7%	\$ (2,677,429.98)

Valley Regional Transit  
 FY2027 Budget Year-over-Year Comparison by Division

Base Budget Revenues	Regional Administration			Communications		
	11		% Diff	12		% Diff
	2026	2027		2026	2027	
<b>Category</b>	<b>2026</b>	<b>2027</b>	<b>% Diff</b>	<b>2026</b>	<b>2027</b>	<b>% Diff</b>
401 Directly Generated Funds	\$ -	\$ -	0%	\$ -	\$ -	0%
402 Purchased Transportation	\$ -	\$ -	0%	\$ -	\$ -	0%
403 Auxillary Revenue	\$ -	\$ -	0%	\$ (770,100)	\$ (923,867)	20%
404 Non-Transportation Revenue	\$ -	\$ -	0%	\$ -	\$ -	0%
405 Federal Assistance - Capital	\$ -	\$ -	0%	\$ -	\$ -	0%
406 Federal Assistance - Operating/Administration	\$ -	\$ -	0%	\$ (1,199,506)	\$ (977,482)	-19%
407 Local Assistance - Capital	\$ -	\$ -	0%	\$ -	\$ -	0%
408 Local Assistance - Operating/Administration	\$ (1,566,342)	\$ (1,574,919)	1%	\$ (300,876)	\$ (97,287)	-68%
<b>Total Base Budget Revenues</b>	<b>\$ (1,566,342)</b>	<b>\$ (1,574,919)</b>		<b>\$ (2,270,482)</b>	<b>\$ (1,998,636)</b>	
<b>Draw from Surplus Fund Balance</b>						
<b>Total Revenues, All Resources</b>		\$ (1,574,919)			\$ (1,998,636)	
Base Budget Expenses	Regional Administration			Communications		
	11		% Diff	12		% Diff
	2026	2027		2026	2027	
<b>Category</b>	<b>2026</b>	<b>2027</b>	<b>% Diff</b>	<b>2026</b>	<b>2027</b>	<b>% Diff</b>
501 Wages and Salaries	\$ 599,600	\$ 568,041	-5%	\$ 379,064	\$ 424,637	12%
502 Fringe Benefits	\$ 410,135	\$ 378,603	-8%	\$ 252,068	\$ 293,598	16%
503 Professional Services	\$ 256,473	\$ 314,923	23%	\$ 1,351,150	\$ 1,010,400	-25%
504 Materials and Supplies	\$ 27,950	\$ 39,600	42%	\$ 151,200	\$ 154,000	2%
505 Utilities	\$ 4,800	\$ 5,450	14%	\$ 5,000	\$ 6,000	20%
506 Casualty and Liability	\$ 101,009	\$ 111,109	10%	\$ -	\$ -	0%
508 Purchased Transportation	\$ -	\$ -	0%	\$ -	\$ -	0%
509 Miscellaneous	\$ 127,975	\$ 119,700	-6%	\$ 132,000	\$ 110,000	-17%
511 Interest	\$ -	\$ 2,867	0%	\$ -	\$ -	0%
512 Leases and Rentals	\$ 38,400	\$ 34,626	-10%	\$ -	\$ -	0%
514 Capital	\$ -	\$ -	0%	\$ -	\$ -	0%
<b>Total Base Budget Expenses</b>	<b>\$ 1,566,342</b>	<b>\$ 1,574,919</b>	<b>1%</b>	<b>\$ 2,270,482</b>	<b>\$ 1,998,636</b>	<b>-12%</b>
<b>% Difference in Base Budget</b>		<b>1%</b>		<b>-12%</b>		

Valley Regional Transit  
 FY2027 Budget Year-over-Year Comparison by Division

Base Budget Revenues	Program Administration Support			Information technology		
	13			14		
Category	2026	2027	% Diff	2026	2027	% Diff
401 Directly Generated Funds	\$ -	\$ -	0%	\$ -	\$ -	0%
402 Purchased Transportation	\$ -	\$ -	0%	\$ -	\$ -	0%
403 Auxillary Revenue	\$ -	\$ -	0%	\$ (40,800)	\$ (43,285)	6%
404 Non-Transportation Revenue	\$ -	\$ -	0%	\$ -	\$ -	0%
405 Federal Assistance - Capital	\$ (2,639,311)	\$ (2,096,393)	-21%	\$ (1,598,516)	\$ -	-100%
406 Federal Assistance - Operating/Administration	\$ (2,420,049)	\$ (1,832,254)	-24%	\$ (531,073)	\$ (1,059,556)	100%
407 Local Assistance - Capital	\$ (307,009)	\$ (233,927)	-24%	\$ (201,184)	\$ -	-100%
408 Local Assistance - Operating/Administration	\$ (280,940)	\$ (280,168)	0%	\$ (664,487)	\$ (503,849)	-24%
<b>Total Base Budget Revenues</b>	<b>\$ (5,647,308)</b>	<b>\$ (4,442,742)</b>		<b>\$ (3,036,060)</b>	<b>\$ (1,606,689)</b>	
<b>Draw from Surplus Fund Balance</b>						
<b>Total Revenues, All Resources</b>	\$ (4,442,742)			\$ (1,606,689)		
Base Budget Expenses	Program Administration Support			Information technology		
	13			14		
Category	2026	2027	% Diff	2026	2027	% Diff
501 Wages and Salaries	\$ 789,304	\$ 850,527	8%	\$ 295,267	\$ 305,359	3%
502 Fringe Benefits	\$ 480,288	\$ 553,995	15%	\$ 187,818	\$ 220,502	17%
503 Professional Services	\$ 153,000	\$ 78,000	-49%	\$ 63,500	\$ 83,500	31%
504 Materials and Supplies	\$ 3,900	\$ 3,900	0%	\$ 29,000	\$ 170,000	486%
505 Utilities	\$ -	\$ -	0%	\$ 60,400	\$ 60,400	0%
506 Casualty and Liability	\$ -	\$ -	0%	\$ -	\$ -	0%
508 Purchased Transportation	\$ 1,328,306	\$ 609,000	-54%	\$ -	\$ -	0%
509 Miscellaneous	\$ 19,000	\$ 17,000	-11%	\$ 575,776	\$ 618,445	7%
511 Interest	\$ -	\$ -	0%	\$ -	\$ 11,140	0%
512 Leases and Rentals	\$ -	\$ -	0%	\$ 24,600	\$ 137,342	458%
514 Capital	\$ -	\$ 2,330,320	0%	\$ -	\$ -	0%
<b>Total Base Budget Expenses</b>	<b>\$ 2,773,798</b>	<b>\$ 4,442,742</b>	<b>60%</b>	<b>\$ 1,236,360</b>	<b>\$ 1,606,689</b>	<b>30%</b>
	\$ 2,773,798	\$ 2,112,422		\$ 1,236,360	\$ 1,606,689	
<b>% Difference in Base Budget</b>	<b>-24%</b>			<b>30%</b>		

Valley Regional Transit  
 FY2027 Budget Year-over-Year Comparison by Division

Base Budget Revenues	Boise Fixed Route			ADA Paratransit (Demand Response)		
	21			22		
Category	2026	2027	% Diff	2026	2027	% Diff
401 Directly Generated Funds	\$ (657,549)	\$ (690,427)	5%	\$ (41,619)	\$ (42,867)	3%
402 Purchased Transportation	\$ -	\$ -	0%	\$ -	\$ -	0%
403 Auxillary Revenue	\$ -	\$ -	0%	\$ -	\$ -	0%
404 Non-Transportation Revenue	\$ -	\$ -	0%	\$ -	\$ -	0%
405 Federal Assistance - Capital	\$ (25,213,650)	\$ -	-100%	\$ -	\$ -	0%
406 Federal Assistance - Operating/Administration	\$ (3,951,688)	\$ (4,151,288)	5%	\$ (1,184,745)	\$ (1,312,032)	11%
407 Local Assistance - Capital	\$ (6,913,988)	\$ -	-100%	\$ -	\$ -	0%
408 Local Assistance - Operating/Administration	\$ (7,074,003)	\$ (7,679,875)	9%	\$ (1,797,820)	\$ (1,634,151)	-9%
<b>Total Base Budget Revenues</b>	<b>\$ (43,810,878)</b>	<b>\$ (12,521,591)</b>		<b>\$ (3,024,184)</b>	<b>\$ (2,989,051)</b>	
<b>Draw from Surplus Fund Balance</b>						
<b>Total Revenues, All Resources</b>	\$ (12,521,591)			\$ (2,989,051)		
Base Budget Expenses	Boise Fixed Route			ADA Paratransit (Demand Response)		
	21			22		
Category	2026	2027	% Diff	2026	2027	% Diff
501 Wages and Salaries	\$ 5,042,500	\$ 5,243,386	4%	\$ 1,262,800	\$ 1,313,059	4%
502 Fringe Benefits	\$ 3,752,267	\$ 4,171,065	11%	\$ 1,145,729	\$ 985,536	-14%
503 Professional Services	\$ 748,550	\$ 720,093	-4%	\$ 153,550	\$ 108,774	-29%
504 Materials and Supplies	\$ 1,006,400	\$ 1,133,204	13%	\$ 230,000	\$ 282,098	23%
505 Utilities	\$ 144,100	\$ 136,080	-6%	\$ 28,300	\$ 35,700	26%
506 Casualty and Liability	\$ 440,427	\$ 594,834	35%	\$ 188,755	\$ 254,929	35%
508 Purchased Transportation	\$ -	\$ -	0%	\$ -	\$ -	0%
509 Miscellaneous	\$ 51,700	\$ 54,000	4%	\$ 9,050	\$ 7,955	-12%
511 Interest	\$ 137,000	\$ 138,672	1%	\$ -	\$ -	0%
512 Leases and Rentals	\$ 360,296	\$ 330,257	-8%	\$ 6,000	\$ 1,000	-83%
514 Capital	\$ 1,799,000	\$ -	-100%	\$ -	\$ -	0%
<b>Total Base Budget Expenses</b>	<b>\$ 13,482,240</b>	<b>\$ 12,521,591</b>	<b>-7%</b>	<b>\$ 3,024,184</b>	<b>\$ 2,989,051</b>	<b>-1%</b>
	\$ 14,707,424	\$ 15,510,641				
<b>% Difference in Base Budget</b>	5%					

Valley Regional Transit  
 FY2027 Budget Year-over-Year Comparison by Division

Base Budget Revenues	Canyon ADA (Demand Response)			Canyon Intercounty		
	32			33		
Category	2026	2027	% Diff	2026	2027	% Diff
401 Directly Generated Funds	\$ (68,122)	\$ (73,024)	7%	\$ (17,094)	\$ (17,874)	5%
402 Purchased Transportation	\$ -	\$ -	0%	\$ -	\$ -	0%
403 Auxillary Revenue	\$ -	\$ -	0%	\$ -	\$ -	0%
404 Non-Transportation Revenue	\$ -	\$ -	0%	\$ -	\$ -	0%
405 Federal Assistance - Capital	\$ (3,172,344)	\$ -	-100%	\$ -	\$ -	0%
406 Federal Assistance - Operating/Administration	\$ (1,140,852)	\$ (1,147,297)	1%	\$ (1,256,968)	\$ (1,457,853)	16%
407 Local Assistance - Capital	\$ (604,256)	\$ -	-100%	\$ -	\$ -	0%
408 Local Assistance - Operating/Administration	\$ (545,984)	\$ (581,086)	6%	\$ (882,416)	\$ (1,026,381)	16%
<b>Total Base Budget Revenues</b>	<b>\$ (5,531,558)</b>	<b>\$ (1,801,406)</b>		<b>\$ (2,156,478)</b>	<b>\$ (2,502,107)</b>	
<b>Draw from Surplus Fund Balance</b>						
<b>Total Revenues, All Resources</b>	\$ (1,801,406)			\$ (2,502,107)		
Base Budget Expenses	Canyon ADA (Demand Response)			Canyon Intercounty		
	32			33		
Category	2026	2027	% Diff	2026	2027	% Diff
501 Wages and Salaries	\$ 756,750	\$ 818,393	8%	\$ 927,827	\$ 1,000,258	8%
502 Fringe Benefits	\$ 386,114	\$ 426,686	11%	\$ 473,683	\$ 539,846	14%
503 Professional Services	\$ 120,221	\$ 124,232	3%	\$ 152,916	\$ 158,488	4%
504 Materials and Supplies	\$ 320,849	\$ 225,649	-30%	\$ 392,150	\$ 541,585	38%
505 Utilities	\$ 37,160	\$ 32,514	-13%	\$ 44,640	\$ 41,280	-8%
506 Casualty and Liability	\$ 122,589	\$ 163,883	34%	\$ 149,832	\$ 200,301	34%
508 Purchased Transportation	\$ -	\$ -	0%	\$ -	\$ -	0%
509 Miscellaneous	\$ 11,275	\$ 10,050	-11%	\$ 15,430	\$ 20,350	32%
511 Interest	\$ -	\$ -	0%	\$ -	\$ -	0%
512 Leases and Rentals	\$ -	\$ -	0%	\$ -	\$ -	0%
514 Capital	\$ 3,776,600	\$ -	-100%	\$ -	\$ -	0%
<b>Total Base Budget Expenses</b>	<b>\$ 5,531,558</b>	<b>\$ 1,801,406</b>	<b>-67%</b>	<b>\$ 2,156,478</b>	<b>\$ 2,502,107</b>	<b>16%</b>
	3,911,436	4,303,514				
<b>% Difference in Base Budget</b>	10%					

Valley Regional Transit  
 FY2027 Budget Year-over-Year Comparison by Division

Base Budget Revenues	Specialized Transportation			Mobility Management		
	41			42		
Category	2026	2027	% Diff	2026	2027	% Diff
401 Directly Generated Funds	\$ -	\$ -	0%	\$ -	\$ -	0%
402 Purchased Transportation	\$ -	\$ -	0%	\$ -	\$ -	0%
403 Auxillary Revenue	\$ -	\$ -	0%	\$ -	\$ -	0%
404 Non-Transportation Revenue	\$ -	\$ -	0%	\$ -	\$ -	0%
405 Federal Assistance - Capital	\$ (302,400)	\$ -	#####	\$ -	\$ -	0%
406 Federal Assistance - Operating/Administration	\$ (2,547,898)	\$ (2,692,152)	6%	\$ (375,536)	\$ (484,237)	29%
407 Local Assistance - Capital	\$ (57,600)	\$ -	#####	\$ -	\$ -	0%
408 Local Assistance - Operating/Administration	\$ (1,225,653)	\$ (1,224,760)	0%	\$ (282,051)	\$ (166,860)	-41%
<b>Total Base Budget Revenues</b>	<b>\$ (4,133,551)</b>	<b>\$ (3,916,912)</b>		<b>\$ (657,587)</b>	<b>\$ (651,097)</b>	
<b>Draw from Surplus Fund Balance</b>						
<b>Total Revenues, All Resources</b>	\$ (3,916,912)			\$ (651,097)		
Base Budget Expenses	Specialized Transportation			Mobility Management		
	41			42		
Category	2026	2027	% Diff	2026	2027	% Diff
501 Wages and Salaries	\$ 601,352	\$ 511,689	-15%	\$ 288,997	\$ 301,591	4%
502 Fringe Benefits	\$ 462,313	\$ 429,618	-7%	\$ 213,071	\$ 252,347	18%
503 Professional Services	\$ 869,000	\$ 295,350	-66%	\$ 20,130	\$ 130	-99%
504 Materials and Supplies	\$ 145,200	\$ 57,200	-61%	\$ 35,100	\$ 63,230	80%
505 Utilities	\$ -	\$ -	0%	\$ 3,840	\$ 2,219	-42%
506 Casualty and Liability	\$ 335,686	\$ 359,255	7%	\$ -	\$ -	0%
508 Purchased Transportation	\$ 1,180,000	\$ 2,251,800	91%	\$ -	\$ -	0%
509 Miscellaneous	\$ 30,000	\$ 12,000	-60%	\$ 96,450	\$ 31,580	-67%
511 Interest	\$ -	\$ -	0%	\$ -	\$ -	0%
512 Leases and Rentals	\$ -	\$ -	0%	\$ -	\$ -	0%
514 Capital	\$ 360,000	\$ -	#####	\$ -	\$ -	0%
<b>Total Base Budget Expenses</b>	<b>\$ 3,983,551</b>	<b>\$ 3,916,912</b>	<b>-2%</b>	<b>\$ 657,587</b>	<b>\$ 651,097</b>	<b>-1%</b>
	\$ 3,623,551	\$ 3,916,912				
<b>% Difference in Base Budget</b>	8%			-1%		

<b>TOPIC</b>	Asset Disposal Public Hearing Request
<b>DATE</b>	June 1, 2026
<b>STAFF MEMBER</b>	Leslie Pedrosa

### Staff Recommendation/Request

This is an action item. Staff is requesting the Executive Board set the public hearing for asset disposals as listed in the Fiscal Year 2027 Proposed Disposal List, in the method most advantageous to Valley Regional Transit (VRT) for Monday, August 6, 2026, at 12:00 p.m. at the regularly scheduled VRT Board of Directors meeting.

### Summary

VRT accumulates surplus and obsolete assets, most of which will be beyond their useful life or not practically repairable every year. The VRT disposal policy requires a public hearing prior to these assets being transferred to our contributing jurisdictions, donated, sold, or selling for scrap. The Fiscal Year 2027 Proposed Disposal List included with this memo details assets expected to be disposed of throughout the year by category, asset type, age, and years beyond useful life benchmark (ULB). Table 1 below lists the ULB for all assets. The vehicles scheduled for disposal in previous fiscal years are included in the list for fiscal year 2027.

Table 1.

Asset Category	Useful Life Benchmark
Transit Bus	14 Years
Cutaway Bus	10 Years
Service Trucks	14 Years
Van/Minivan	8 Years
Automobiles	8 Years

### Highlights

Potential items for disposal include:

- Buses beyond their ULB. These vehicles are not suitable for other VRT services.
- Service and support vehicles beyond their ULB that are not suitable for other VRT services.

- Computers, monitors, network servers and peripherals no longer of use or capable of reasonably costing upgrades.

## Implication

Generally, donations or transfers generate goodwill from the public and the receiving institution. Sale or scrapping of an item generates a modest income. VRT will continue to follow the VRT Fixed Asset Policy when disposing of assets.

## More Information

### Attachments

Fiscal Year 2027 Proposed Disposal List

### For detailed information, contact:

Leslie Pedrosa  
Chief Operating Officer  
lpedrosa@ridevrt.org  
(208) 258-2713



# Fiscal Year 2027 Proposed Disposal List

## ROLLING STOCK

Vehicle Information	VIN	Year	Miles	Age	Years Beyond ULB
Gillig 40' Low Floor	15GGD2711B1180365	2011	530,638	16	-2
Gillig 40' Low Floor	15GGD2713B1180366	2011	559,317	16	-2
Gillig 40' Low Floor	15GGD2715B1180367	2011	573,856	16	-2
Gillig 40' Low Floor	15GGD2717B1180368	2011	547,403	16	-2
Gillig 40' Low Floor	15GGD2719B1180369	2011	570,263	16	-2
Gillig 40' Low Floor	15GGD2715B1180370	2011	502,822	16	-2
Gillig 40' Low Floor	15GGD2717B1180371	2011	551,199	16	-2
Dodge Caravan	2C4RDGBG7CR369673	2012	74,825	15	-2
Ford E350	1FBNE3BL4BDB29150	2011	141,725	16	-8
Ford Transit Van	1FBVU4XM4HKA17656	2017	169,003	10	-2

## SERVICE/SUPPORT VEHICLES

Vehicle Information	VIN	Year	Miles	Age	Years Beyond ULB
Ford E350 Van	1FBNE3BL6BDB29148	2011	119,770	16	-8
Ford E350 Van	1FBSS3BL4DDA27250	2013	209,504	14	-6
Dodge Caravan	2C4RDGBG7DR761313	2013	159,321	14	-6

## EQUIPMENT

Equipment Information	Purchased	Useful Life
Desktop Computers	Prior to 2020	4 years
Laptop Computers	Prior to 2020	4 years
Computer Monitors	Prior to 2018	6 years
Servers	Varies	6 years
Networking Devices	Varies	6 years
Printers	Varies	Not specified
Computer Accessories	Varies	Not specified

<b>TOPIC</b>	Title VI Update for 2027-2030
<b>DATE</b>	June 1, 2026
<b>STAFF MEMBER</b>	Kate Dahl, Principal Planner

## Staff Recommendation/Request

This is an information item to inform the Executive Board of the Title VI Update.

## Highlights

Valley Regional Transit (VRT) is undertaking the required three-year update of the Title VI document in order prevent discrimination in public transportation planning and operations and maintain eligibility for federal funding through the Federal Transit Administration (FTA).

### Schedule

- May 19, 2026, Regional Advisory Council review and comment
- August 8, 2026, Executive Board recommend approval
- August 8, 2026, Board of Directors adoption
- October 1, 2026, Title VI document updated and adopted by VRT for compliance with the FTA

## Summary

Title VI of the Civil Rights Act of 1964 protects people from discrimination based on race, color, and national origin in programs and activities receiving federal financial assistance. The FTA works to ensure nondiscriminatory transportation in support of our mission to enhance the social and economic quality of life for all Americans. The FTA Office of Civil Rights is responsible for monitoring FTA recipients' Title VI programs and ensuring their compliance with Title VI requirements.

The FTA requires Title VI programs to be updated, typically every three years, to ensure recipients of federal funds do not discriminate on the basis of race, color, or national origin. These updates confirm that transit agencies are providing equitable services, analyzing the impact of fare or major service changes on minority and low-income populations, and ensuring compliance with the Civil Rights Act of 1964.

### Key Reasons for FTA Title VI Updates:

- **Prevent Discrimination:** Agencies must prove that service reductions, route changes, or fare increases do not disproportionately affect minority or low-income riders.

- **Regulatory Compliance:** Recipients of federal funds are required to submit updated plans every three years to maintain compliance with FTA guidelines, particularly [FTA Circular 4702.1B](#).
- **Ensuring Equity in Decision-Making:** Updates compel transit providers to analyze if new projects, fare media, or service changes unfairly burden protected populations.
- **Updated Demographic Analysis:** Agencies must update their data to reflect current community demographics and changing transit needs.
- **Public Participation & Accountability:** The process forces agencies to have actionable policies, such as a Title VI complaint procedure, for public input.

#### Key Policies within the Update:

- **Disparate Impact Policy:** Establishes thresholds for determining if minority populations are disproportionately affected by a change. In December 2025, the Trump administration officially eliminated "[disparate impact](#)" liability from Department of Justice (DOJ) Title VI regulations, a major shift that narrowed enforcement to only intentional discrimination, as result this section will be eliminated.
- **Disproportionate Burden Policy:** Evaluates impacts on low-income populations
- **Service Standards:** Ensures equitable distribution of service (e.g., vehicle loads, headways)
- Regular updates also serve to ensure compliance with [language assistance for Limited English Proficient \(LEP\) persons](#).

To assist in compliance with the Federal Transit Administration, VRT has a policy document called Title VI to outline recent demographic data on special populations within the service area and outline internal policies to ensure compliance. VRT last updated the document in 2024.

Proposed changes to the document include the following:

- Update data sets for the 2027-2030 time period
- Update Language Line Calls and top languages
- Update Vehicle Inventory
- Update Service Change Summaries
- Update Public Engagement Activities
- Update contact person for Title VI inquiries.
- Update graphics with current time period
- Eliminate Disparate Impact section

## Implication

An up-to-date Title VI document ensures VRT is eligible for Federal funding.



## More Information

**Link:** [Title VI 2024-2026 Document](#)

**For detailed information, contact:**

Kate Dahl  
Principal Planner  
kdahl@rideVRT.org  
208-258-2715



**Valley Regional Transit  
FY2026 Procurement Calendar**

Type of Procurement	Project Manager	Estimated Cost	Estimated Issue Date	Estimated Executive Board/Board Action Date	Required Approval
On Call General Marketing Support	Jason Rose	1,000,000	Mar-26	Jun-26	Board of Directors delegated authority to Executive Board
River and Pioneer Project - CCDC	Joseph Guenther	\$ 681,000.00	May-26	Aug-26	Board of Directors
East Lot Development - Phase Two Project 23227-024-004	Joseph Guenther	\$ 2,000,000.00	May-26	Aug-26	Board of Directors
East Lot Development - Phase Two Project 23227-024-004 Pre-fabrication	Joseph Guenther	\$ 2,500,000.00	May-26	Aug-26	Board of Directors
Acquisition of Services Beyond Access	Leslie Pedrosa	\$ 1,500,000.00	Apr-25	Aug-26	Board of Directors
Non-Emergency Medical Transportation Service Providers - Rides 2 Wellness Transportation	Leslie Pedrosa	\$ 2,500,000.00	May-26	Aug-26	Board of Directors delegated authority to Executive Board
Rides2Wellnes for Elmore County	Leslie Pedrosa	\$ 50,000.00	Apr-26		CEO

Updated 4-9-26

CEO Activity Report	CEO Activity Report
DATE	June 1, 2026
STAFF MEMBER	Elaine Clegg

## Summary

Information only, no action needed.

## Highlights

Today you will review the proposed **FY2027 Budget** with a request to schedule the public hearing for August. Valley Regional Transit (VRT) staff have worked hard to keep the increase to a minimum despite heavy headwinds on insurance premiums, fuel and healthcare costs. I look forward to a discussion about the budget.

We have launched a Youth Ride Free program in partnership with the City of Boise. The program was initiated when the city identified transportation access as a real barrier to youth thriving in our community. The Blue Cross of Idaho Foundation stepped in to help fund it. The city also partnered with VRT on a new program offering bus passes to residents of city housing facilities. It is the next logical expansion of our pass programs, and we are very excited about it. The health systems in our region, St Luke's and St Alphonsus, both stepped in with more support when demand outpaced supply in our Rides to Wellness program after cuts to Medicare services. These partnerships show how much we can accomplish when we work together to find real solutions, thank you!

I hope you all participated in May in Motion. Staff rode the bus together for our May staff meeting and besides having a great time, we talked about the positive impact of transit on household affordability. As fuel costs increase, we will continue to stress that point.

## Meetings/Presentations/Travel

### Meetings

- Attended the COMPASS TMA certification review meetings with FHWA and FTA
- Attended local meetings with **various local elected leaders** with budget requests and presentations.
- Many of our administrative staff attend a training to update **certification on AED/CPR** as part of our safety-first priority.
- Met with **the City of Boise Archivist** to review our records retention and historic archiving policies and practices.

### Presentations

Completed one local and one national presentation this month.

- Presented to the **Southwest Boise Rotary** with an update on ridership, service enhancements and rail strategies.

## Travel

Traveled once nationally

- The **APTA Mobility Conference in Salt Lake City** was one of the best I have attended recently, which included sharing information about recent transit innovations and best practices. I was also able to attend a seminar on CEO management strategies.
- I attended the **Amtrak May Board Meeting** virtually so that I could be here in person for important budget presentations. I will give a full update to the board on that service next month.

## Media

There has been a fair amount of media activity around our budget presentations. Please see the communications update for a full list.

## Internal Activities

Look for a detailed update on the many activities staff will be working on next month. Budget of course has been front and center, with many other things underway.

### For detailed information, contact:

Elaine Clegg, CEO  
[eclegg@ridevrt.org](mailto:eclegg@ridevrt.org),  
(208) 258-2712



<b>TOPIC</b>	Development Department Monthly Report
<b>DATE</b>	June 1, 2026
<b>STAFF MEMBER</b>	Stephen Hunt

## Summary

Development Department activities for the June 2026 report.

## Highlights

### VRT Strategic Plan: Goal 1 – Demonstrate responsible stewardship of public resources

#### Performance Based Decision-making

- **FY2027 Budget Development** – Staff is working with local jurisdictions on funding requests for FY2027.
- **Geographic Information Systems (GIS) Database** – Staff has selected Transpo off the Planning On-Call contract to develop a GIS database to manage bus stop amenities, conditions, repairs etc.
- **June 2026 Service Change** – Staff is continuing work with operations and our contractors MV, to prepare for the June 8 service change. This change will update timepoints to improve the on-time performance and mark the beginning of regular on-route charging at Main Street Station.
- **Title VI 2027-2030 Update** – Staff has begun updating the Title VI report. The plan ensures Valley Regional Transit (VRT) provides service equitably. The plan is scheduled to be presented to the board for consideration in August.

### VRT Strategic Plan: Goal 2 – Increase Ridership and Revenue

#### Planning

- **Bus Stop Improvements** – Staff is continuing its work with a consultant to develop preliminary designs bus stop investments over the next five years.
- **Valley Connect 3.0 (VC 3.0)** – VRT leadership is reviewing the draft of VC3.0, focusing on key messages and how to position this plan for greatest impact over the next several years. We expect to present a final VC3.0 plan for adoption in the summer of 2026.
- **Coordinated Human Services Transportation Plan** – Staff is continuing to work with COMPASS on the next Coordinated Human Services Transportation Plan. COMPASS presented an update to the Regional Advisory Council in May.

#### Mobility Integration

- **Canyon County Vanpool Pilot** –Staff is continuing to finalize its service contract with

Commute with Enterprise to pilot vanpool services in Canyon County.

## VRT Strategic Plan: Goal 3 - Build Institutional and Regional Capacity

### Regional Capital Enhancements

- **Main Street Station (MSS)** – Construction at MSS is complete. Operations and contractors continue to test and commissioning vehicles and the charging equipment.
- **Nampa Pedestrian Improvements** – Staff continues its coordination with Nampa on a subrecipient contract regarding pedestrian infrastructure improvements to transit stops on 16<sup>th</sup> Avenue.
- **Bus Stop Improvements** – Staff continue to coordinate with the Boise Airport on bench and shelter placement. Staff is collecting information on braille signage at bus stops as part of ongoing efforts to improve stop accessibility.
- **Orchard Facility** – Staff is working with Anderson Construction Company LLC to begin construction on expansion of the Orchard facility. This expansion will improve the flow of buses in the Orchard yard and provide additional space to manage advertising benches and other bus stop amenities.

### Regional Corridor Planning/Corridor Capital Investments

**State Street Corridor Projects** – Staff has continued working with Idaho congressional delegation to push for approval of the 2022 Rebuilding America’s Infrastructure with Sustainability and Equity (RAISE) grant Paper Grant Agreement. Staff also submitted a revised Paper Grant Agreement in response to concern regarding project scope to FTA for their consideration.

VRT staff has resumed coordination activity to cover the Boise Valley Canal from Saxton to Bogart on State Street until the future of RAISE grant funding is clarified. Staff have been working with Federal partners to ensure progress is as timely as possible.

## More Information

### For detailed information, contact:

Stephen Hunt, Chief Development Officer, 208.258.2701, [shunt@rideVRT.org](mailto:shunt@rideVRT.org)

Joe Guenther, Capital Projects Manager, 208.258.2705, [jguenther@rideVRT.org](mailto:jguenther@rideVRT.org)

Kate Dahl, Principal Planner, 208.258.2715, [kdahl@ridevrt.org](mailto:kdahl@ridevrt.org)

Alissa Taysom, Associate Planner, 208.258.2717, [ataysom@rideVRT.org](mailto:ataysom@rideVRT.org)

Kyle Street, Programming Planner, 208.258.270, [kstreet@rideVRT.org](mailto:kstreet@rideVRT.org)



<b>TOPIC</b>	Operations Department Staff Report
<b>DATE</b>	June 1, 2026
<b>STAFF MEMBER</b>	Leslie Pedrosa

## Summary

This report provides a status update of activities related to contracted transportation services, Specialized Transportation services, compliance, customer service support and regional operations.

## Regional Highlights

### Ada County Charging and Battery Electric Bus Update

Valley Regional Transit (VRT) continues to work with Phoenix Motors, Inc., trying to get four buses back on the road. Three buses are down due to battery issues, and one is down due to delayed replacement parts. VRT continues securing parts from Power Parts, the new vendor.

In early March, staff met with Zenobe, the company which holds the battery leases for the Proterra buses. Zenobe described a plan to replace the batteries in all Proterra buses and expects to resolve current and future battery issues. Zenobe is working on a replacement schedule and will update VRT once a plan has been finalized.

### Miscellaneous

- VRT is finalizing a quote from Complete Coach Works to determine whether buses scheduled for replacement should be replaced with new vehicles or refurbished as a lower-cost alternative.
- VRT continues to comingle rides with Beyond Access and On-demand services. Since comingling services, the ability to book a ride has increased by 20%. VRT will continue working on ways to increase seat availability for system users.
- Staff has been working with St. Luke's to pilot the Rides2Wellness program for residents of Mountain Home. St. Luke's is trying to find a way to get patients to clinics in Boise from Mountain Home, mostly for specialty services. Following the release of the procurement, bids are due at the end of May. Following a review of the proposals, VRT will begin contract negotiations to begin the pilot, expected to start in July.
- VRT extended service hours on routes 8 and 21 to provide service during AC Boise game days. VRT has provided over 1,000 rides during the first three games. VRT will continue to provide service for all games through May. Beginning in June, VRT will only provide extended service hours for Saturday games through the end of July.

Due to limited staff availability during the week, extended service hours will not be offered for future Wednesday games. Staff will meet during season to determine if extended service hours can be offered after July, due to several overlapping events that may affect staff and resource availability.

- Staff continue to work with the capital projects manager to prepare for upcoming construction at the Orchard facility.

## April Service Highlights

### Canyon County

- Zero preventable safety events
- Intercounty on-time performance 65%
- On-demand on-time performance 86%
- ACCESS on-time performance 99%

### Ada County Highlights

- One preventable safety event
- Fixed-route on-time performance 83%
- ACCESS on-time performance 99%

### Beyond Access Service

- Two preventable safety events
- On-time performance 95%

### Compliance

- VRT hired a new Compliance Analyst, Andrew Gallardo, who is learning his way around VRT and his new job duties.

### Customer Service

- Customer service answered 84% of 8,846 incoming calls. There were 1,392 abandoned calls. The average call time was 2 minutes and 54 seconds. The average hold-time was 20 seconds.
- City Go Pay mobile ticket sales totaled \$15,074.86.

## More Information

### For detailed information, contact:

Leslie Pedrosa  
Chief Operating Officer  
[lpedrosa@ridevrt.org](mailto:lpedrosa@ridevrt.org)  
(208) 258-2713



<b>TOPIC</b>	Finance and Administration Activity Report
<b>DATE</b>	June 1, 2026
<b>STAFF MEMBER</b>	Jason Jedry

## Staff Recommendation/Request

This information item provides an update on the finance department.

## Highlights

### Budget/Finance

- Finance staff continue to work on the final stages of the Oracle ERP system implementation and configuration issues
- The finance and operations departments are working together on the final stages of the Oracle EAM system configuration
- The soft close of FY2024 has been completed
- Eide Bailly is spending a significant amount of time reconciling ending balances of the prior ERP system to the beginning balances of the new ERP system
- Chief Financial Officer (CFO) is working with budget managers on FY2027 budget planning
- CFO is working with operations to complete FY2025 NTD reporting

### Grant Management

- Grants and Compliance Administrator is working on the following:
  - FTA grant applications
  - Active grant revisions/amendments
  - FY2026 projects
  - Federal grant reconciling and reporting

### Procurement

- Procurement and Contracts Specialist is working on:
  - On Call Marketing Services
  - Acquisition of Services Beyond Access
  - Non-Emergency Medical Transportation Services

### For detailed information, contact:

Jason Jedry  
 Chief Financial Officer  
 jjedry@ridevrt.org  
 208-258-2709

<b>TOPIC</b>	Information Technology Monthly Report
<b>DATE</b>	June 1, 2026
<b>STAFF MEMBER</b>	Brad Alvaro

## Summary

This memo provides an update on the accomplishments of the Information Technology Department and the status of the IT related projects and services.

## Projects

- Awarded Electronic Farebox Mobile Ticketing system RFP to Genfare; continued weekly meetings with Genfare
- Oracle Enterprise Resource Planning (ERP) system: Continued work with FourthSquare for minor production support issues and troubleshooting; attended weekly meetings regarding bug fixes and service request
- Continued supporting Oracle Enterprise Asset Management (EAM) system
- Conducted several meetings with Oracle Technical Partners for ongoing technical support

## Support Services

- Worked with Valley Regional Transit (VRT) departments to determine additional funding for a Genfare mobile vault
- Assisted in resolving APC (Automatic Passenger Counter) reporting issues
- Followed up on annual cyber security training and security threats
- Replaced tablets for driver payroll tables
- Performed a project scope for Boise State/VRT SPOT software
- Staff meets monthly with the development team regarding service changes
- Installed cubic reader database updates for vehicles
- Configured real-time display vendor route ladder options

## More Information

### For detailed information, contact:

Brad Alvaro  
 Information Technology Director  
[balvaro@ridevrt.org](mailto:balvaro@ridevrt.org)  
 (208) 258-2726