

**RFQ REG-BASE-26-6
ON-CALL HVAC SERVICES**

Valley Regional Transit (VRT) is requesting quotes for On-Call HVAC Services.

Date Issued: August 20, 2026
Request: On-Call HVAC Services
Questions Due September 3, 2026 @ 4 p.m. Mountain Time
Quotes Due September 24, 2026 @ 4 p.m. Mountain Time
Scope of Work: Below
RFQ Contact: Kevin Womack procurement@ridevrt.org

Quotes can be emailed to:

Valley Regional Transit
Attention: Kevin Womack, Procurement / Contracts Specialist,
emailed to procurement@ridevrt.org on or before
Due September 24, 2026 @ 4:00 p.m. MT

Term:

Contractor shall provide On-call HVAC services on an as-needed basis as described herein for an initial term of three (3) years commencing on November 10, 2026, and expiring on November 9, 2029 with an option to renew upon mutual agreement of both parties under the same terms and condition for additional two (2) one year terms.

Submission Requirements

All Quotes must include the following items in order to be considered:

- Brief introduction of offeror's company history, experience, and qualifications of offeror being submitted for this RFP solicitation
- Identification of project manager
- Description of the support throughout the term of the project
- Completed Price Schedule - Update Price Schedule as needed for procurement
Pricing must include all equipment, materials, labor, and any fees
- Any annual price increases must be noted in price bid.
- All quotes must be signed by a duly authorized representative of the firm.
All unsigned or late submissions will be automatically rejected.
- Confirmation of solicitation addendums
- Completed Offeror's General Information Form
- Quote submitted in English.

Valley Regional Transit evaluation team will review and evaluate all quotes. A recommendation to enter into an agreement with the successful vendor(s) will be made based upon best value, price, and most advantageous to VRT's objectives.

Offerors will be notified by email with a Notice of Intent to Award.

We appreciate your interest in Valley Regional Transit and look forward to your response.

EXHIBIT A
STATEMENT OF OBJECTIVE

STATEMENT OF OBJECTIVE:

The purpose of this Request for Quote (RFQ) is to establish a Construction Service Agreement (CSA) for On-Call HVAC Services.

VRT SERVICE LOCATIONS:

- VRT Administrative Office (Meridian) located at 700 NE 2nd Street, Suite 100, Meridian, Idaho 83642
- Orchard Maintenance Facility (Orchard) located at 4701 S. Northrup Ave, Boise, Idaho 83705
- Main Street Station (MSS) located at 777 W. Main Street, Suite 170, Boise, Idaho 83702
- Happy Day Transit Center (HDTTC) located at 5907 Cleveland Blvd, Caldwell, Idaho 83607
- VRT Garden City Office located at 106 East 34th Street, Garden City, Boise, Idaho 83714

REQUIREMENTS / DELIVERABLES

Offeror shall furnish all management/supervision, services, labor, materials, tools, equipment, transportation, insurance, supplies, and other items necessary to perform the work described within the Statement of Objective and the terms and conditions of the contract.

SERVICE COVERAGE:

The Offeror shall service, maintain, and repair HVAC equipment using skilled and licensed technicians directly supervised and employed by Offeror.

SERVICE REQUIREMENTS:

Offeror will provide preventive maintenance and repair services for all HVAC units as outlined in this agreement. All work must be completed using industry-standard practices, strictly adhere to the manufacturer's warranty, specifications, and meet safety requirements. The Offeror shall furnish all necessary labor, materials, tools, equipment, and supplies needed to ensure the HVAC units remain in safe and reliable operating condition.

On-Call HVAC Services may include but are not limited to:

- Offeror shall perform all preventative maintenance per manufacturer's specifications.
- Offeror shall give completed checklists / reports to VRT upon completion of any preventative maintenance or repair work.
- Offeror shall meet with VRT's Project Manager (as needed) to understand and investigate any problems with the HVAC System. If immediate action is required to repair an HVAC unit, VRT's Project Manager can provide verbal authorization to repair the unit for up to \$1000.00. This ensures necessary repairs will be completed without delay, minimizing downtime, and preventing further issues.
- Offeror shall replace HVAC filters on a quarterly basis.
- HVAC filters will be replaced with manufacturers' recommended filters.
- Offeror shall provide preventive maintenance inspection once every (3) months covering critical items in the HVAC systems at each facility.

- Offeror shall perform work Monday through Friday, less holidays between 7:00 a.m. – 6:00 p.m. Travel time and expenses are not reimbursable.
- Belt changes
- Duct relocation
- Heating and Air Conditioning (A/C) services and repairs
- Thermostat and control system repairs
- Fan motor service
- Condenser coil cleaning and service
- Duct cleaning
- Venting
- Mini-split service, repair and installation
- Offeror shall notify VRT a minimum of 48 hours prior to scheduling all services.
- Offeror shall provide VRT's Project Manager a 24/7 contact person in case of emergencies.
- Any increase or decrease of frequency of service shall be approved by VRT prior to service.
- VRT has the right to call back the Offeror at no charge if work is unsatisfactorily accomplished

WORK HOURS:

- A. All routine maintenance service and scheduled repairs shall be performed during Normal Business Hours. Offeror shall use their best efforts to conduct maintenance and repairs in a manner that minimizes disruption to the VRT's business. All work shall be performed during Normal Business Hours unless overtime work is authorized by the VRT. VRT shall be responsible for the overtime portions of charges for all maintenance and repairs made outside of Normal Business Hours at the rates agreed to pursuant to this agreement.
- B. Offeror shall have a 24-hour 7 day answering service with a toll free telephone number that can immediately dispatch service personnel within the response times as described herein. Response time means that the Offeror will reply back to the VRT or VRT's project manager within thirty (30) minutes or less, with an anticipated arrival time for repair not to exceed one (1) hour on emergency situation and not more than two (2) hours on non-emergency situations.
- C. "Normal Business Hours" shall mean 7:30 a.m. to 4:30 p.m., Monday through Friday, with the exception of holidays as stipulated by the International Union of HVAC Constructors – Local Labor Agreement.
- D. Outside of the Normal Business Hours, the VRT shall call Offeror through its normal business telephone numbers. Offeror shall provide a reliable means of communication between Offeror's local office and the lead service technician.
- E. Working hours and Unscheduled Schedule Delays. There may be situations that require the Offeror to work other than normal hours and to suspend, postponed, or reschedule work. When the Offeror's access to a work area conflicts with the VRTs operational requirement, the Offeror shall reschedule the work to minimize the disruption, this may require performing the work at times other than normal duty hours.

SERVICE TECHNICIANS:

Offeror Shall:

- A. Provide a Service Technician that will be available 365 days a year in response to any emergency.

- B. Use certified personnel directly employed and supervised by the Offeror to perform the work as described herein.
- C. Offeror, and all service technicians assigned to this Contract, must have experience servicing, maintaining, and repairing HVAC units.
- D. Apprentices may perform work on VRT's conveyances only under the direct supervision of a Certified Service Technician.

CALLBACK PROTOCOL:

Normal procedure for dispatching technician(s) outside regular contracted Maintenance schedule is as follows:

- A. VRT's Project Manager notifies Offeror with request for service. The Offeror assesses situation via phone identifying immediate needs and any overtime necessary to complete the task, then communicates to VRT.
- B. VRT will then notify the Offeror of action to be taken.
- C. By mutual agreement an HVAC service technician specialist may be dispatched.

SAFETY PLAN:

Offeror agrees to perform all work in a safe manner.

Offeror will ensure all employees wear the appropriate personal protective equipment (PPE) for the activity they are performing that is compliant with OSHA's PPE standards.

Offeror will report any unsafe conditions to VRT's project manager.

GENERAL SITE CLEAN-UP

- A. Offeror will ensure all debris resulting from the work is thoroughly cleaned up, properly removed, and disposed of in accordance with safety and legal requirements. Offeror will commit to maintaining a clean and orderly work site throughout the duration of the contract.
- B. All work performed by the Offeror will be completed and functional in accordance with applicable codes and requirements per HVAC standards and with the final approval of VRT project manager.

OFFEROR PERFORMANCE AND BEHAVIOR:

Offeror shall perform all work under this contract in a professional, polite, respectful and cooperative manner, minimizing the noise and any interruption of VRT services.

VANDALISM AND PROPERTY DAMAGE:

Offeror shall be responsible for the cost of any damage of property or equipment caused by a worker while providing services.

REGULATORY AND COMPLIANCE REQUIREMENTS

Offeror will comply with all federal, state, and local regulations in performance of this service.

PREVAILING WAGE:

Offeror agrees to adhere to all applicable laws regarding prevailing wage as established by 49 U.S.C. § 5333 (a), the Davis-Bacon Act, 40 U.S.C. §§ 3141-3144, and 3146-3148 as supplemented by DOL regulations at 29 C.F.R. part 5.

Refer to Exhibit C for Prevailing Wage rates

DEFINITION TERMS:

1. HVAC – Heating, Ventilation, and Air Conditioning (A/C)
2. MERV – Minimum Efficiency Reporting Value
3. PPE - Personal Protective Equipment
4. OSHA – Occupational Safety and Health Administration

HOURS OF SERVICE

Hours of service will be between 8:00 a.m. and 5:00 p.m., Monday through Friday, excluding Holidays.

VRT HOLIDAYS:

The following holidays are days VRT will be closed.

New Year’s Day (Observed)

Memorial Day

July 4th (Observed)

Labor Day

Thanksgiving Day

Christmas Day (Observed)

RECOMMENDATIONS/SUGGESTIONS:

VRT will allow Offeror to make recommendations to the RFQ solicitation by submitting a separate quote with their suggestion.

1. _____
2. _____

**EXHIBIT B
PRICE QUOTE**

Offeror's Price Quote shall contain the information listed below as an Exhibit to Offeror's proposal. Offeror's Price Quote Exhibit shall be a separate .pdf file included electronically and transmitted as a separate attachment in the email with Offeror's proposal. Offeror's Price Quote Exhibit shall be signed by Offeror's authorized representative.

The Price Proposal shall include all labor, materials, tools, equipment, transportation, and other costs necessary to fully complete the procurement pursuant to the proposal terms, conditions and specifications.

Price Quote must be in US Dollars.

Offeror's Price Proposal will provide key personnel rates who will be working on this project.

Annual Price Increase:

Any annual price increase must be noted in Offeror's Price Quote. _____

The various components of Offeror's Price Quote may be adjusted on the anniversary date of the contract's effective date. Offeror will give VRT at least thirty (30) days' prior written notice of the effective date of such price increase. Any such price increase is subject to approval by VRT.

Davis-Bacon Act:

The Davis-Bacon act applies to contractors and subcontractors performing on federally funded projects in excess of \$2,000 for the construction, alteration, or repair (including painting and decorating) of public buildings or public works. Davis-Bacon Act and Related Act contractors and subcontractors must pay their laborers and mechanics employed under the contract no less than the locally prevailing wages and fringe benefits for corresponding work on similar projects in the area.

Service Rates:

Description	Rate
Hourly Service Rate (for standard service work)	
After Hours Service Rate (weekends & after 7PM)	
Material Mark Up Percentage	

Quote shall remain valid for a period of not less than ninety (90) days from the due date of the RFQ solicitation.

Signed: _____ Date: _____

Company Name: _____

**EXHIBIT C
PREVAILING WAGE**

Prevailing Wage

Davis Bacon Act

Wage Determinations

Davis-Bacon Act WD # ID20260104

Wage Determination

Modification # 2

Construction

Building

Last Revised Date

May 18, 2026

States and Counties

State

Idaho

Counties

Ada, Boise

Document

"General Decision Number: ID20260104 05/18/2026

State: Idaho

Construction Types: Building

Counties: Idaho Counties of

Ada and Boise

Modification Number Publication Date

1 01/23/2026

2 05/18/2026

BRIC0001-001 06/01/2022

	Rates	Fringes
BRICKLAYER.....	\$ 35.53	19.85

ELEC0291-007 12/01/2024

	Rates	Fringes
ELECTRICIAN.....	\$ 42.25	18.84

ENGI0302-012 01/01/2025

	Rates	Fringes
POWER EQUIPMENT OPERATOR: LOADER.....	\$ 36.14	16.10

POWER EQUIPMENT OPERATOR: FORKLIFT.....	\$ 36.33	15.40
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IRON0732-004 06/01/2024

	Rates	Fringes
IRONWORKER.....	\$ 33.37	22.98

LAB00155-012 06/01/2025

	Rates	Fringes
LABORER: GRADE CHECKER....	..\$ 33.98	13.80
LABORER (MASON TENDER - CEMENT/CONCRETE).....	\$ 33.93	13.80

SHEE0055-006 06/01/2025

	Rates	Fringes
SHEET METAL WORKER (HVAC DUCT AND UNIT INSTALLATION ONLY).....	\$ 39.20	23.59

SHEE0103-012 06/01/2023

	Rates	Fringes
SHEET METAL WORKER (EXCLUDES HVAC DUCT AND UNIT INSTALLATION).....	\$ 35.50	22.52

SUID2021-005 04/27/2023

	Rates	Fringes
TRUCK DRIVER: DUMP TRUCK.	.\$ 25.06	8.81
ROOFER.....	\$ 19.08	2.06
PAINTER.....	.\$ 17.11	1.25
OPERATOR: BACKHOE/EXCAVATOR/TRACKHOE....	\$ 23.60	4.33
LABORER: COMMON OR GENERAL.....	.\$ 17.26	3.62
CEMENT MASON/CONCRETE FINISHER.....	.\$ 22.21	3.80
CARPENTER.....	 \$ 22.49	3.61

UAVGID0001 01/03/2025

	Rates	Fringes
OPERATOR: CRANE.....	\$ 31.13	18.35

WELDERS - Receive rate prescribed for craft performing operation to which welding is incidental.

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Note: Executive Order (EO) 13706, Establishing Paid Sick Leave for Federal Contractors applies to all contracts subject to the Davis-Bacon Act for which the contract is awarded (and any solicitation was issued) on or after January 1, 2017. If this contract is covered by the EO, the contractor must provide employees with 1 hour of paid sick leave for every 30 hours they work, up to 56 hours of paid sick

leave each year. Employees must be permitted to use paid sick leave for their own illness, injury or other health-related needs, including preventive care; to assist a family member (or person who is like family to the employee) who is ill, injured, or has other health-related needs, including preventive care; or for reasons resulting from, or to assist a family member (or person who is like family to the employee) who is a victim of, domestic violence, sexual assault, or stalking. Additional information on contractor requirements and worker protections under the EO is available at <https://www.dol.gov/agencies/whd/government-contracts>.

Note: Executive Order 13658 generally applies to contracts subject to the Davis-Bacon Act that were awarded on or between January 1, 2015 and January 29, 2022, and that have not been renewed or extended on or after January 30, 2022. Executive Order 13658 does not apply to contracts subject only to the Davis-Bacon Related Acts regardless of when they were awarded. If a contract is subject to Executive Order 13658, the contractor must pay all covered workers at least \$13.65 per hour (or the applicable wage rate listed on this wage determination, if it is higher) for all hours spent performing on the contract from May 11, 2026, through December 31, 2026. The applicable Executive Order minimum wage rate will be adjusted annually. Additional information on contractor requirements and worker protections under Executive Order 13658 is available at www.dol.gov/whd/govcontracts.

Unlisted classifications needed for work not included within the scope of the classifications listed may be added after award only as provided in the labor standards contract clauses 29CFR 5.5 (a) (1) (iii)).

The body of each wage determination lists the classifications and wage rates that have been found to be prevailing for the type(s) of construction and geographic area covered by the wage determination. The classifications are listed in alphabetical order under rate identifiers indicating whether the particular rate is a union rate (current union negotiated rate), a survey rate, a weighted union average rate, a state adopted rate, or a supplemental classification rate.

Union Rate Identifiers

A four-letter identifier beginning with characters other than □SU□, □UAVG□, □SA□, or □SC□ denotes that a union rate was prevailing for that classification in the survey. Example: PLUM0198-005 07/01/2024. PLUM is an identifier of the union whose collectively bargained rate prevailed in the survey for this classification, which in this example would be Plumbers. 0198 indicates the local union number or district council number where applicable, i.e., Plumbers Local 0198. The next number, 005 in the example, is an internal number used in processing the wage determination. The date, 07/01/2024 in the example, is the effective date of the most current negotiated rate.

Union prevailing wage rates are updated to reflect all changes over time that are reported to WHD in the rates in the collective bargaining agreement (CBA) governing the classification.

Union Average Rate Identifiers

The UAVG identifier indicates that no single rate prevailed for those classifications, but that 100% of the data reported for the classifications reflected union rates. EXAMPLE: UAVG-OH-0010 01/01/2024. UAVG indicates that the rate is a weighted union average rate. OH indicates the State of Ohio. The next number, 0010 in the example, is an internal number used in producing the wage

determination. The date, 01/01/2024 in the example, indicates the date the wage determination was updated to reflect the most current union average rate.

A UAVG rate will be updated once a year, usually in January, to reflect a weighted average of the current rates in the collective bargaining agreements on which the rate is based.

Survey Rate Identifiers

The ☐SU☐ identifier indicates that either a single non-union rate prevailed (as defined in 29 CFR 1.2) for this classification in the survey or that the rate was derived by computing a weighted average rate based on all the rates reported in the survey for that classification. As a weighted average rate includes all rates reported in the survey, it may include both union and non-union rates. Example: SUFL2022-007 6/27/2024. SU indicates the rate is a single non-union prevailing rate or a weighted average of survey data for that classification. FL indicates the State of Florida. 2022 is the year of the survey on which these classifications and rates are based. The next number, 007 in the example, is an internal number used in producing the wage determination. The date, 6/27/2024 in the example, indicates the survey completion date for the classifications and rates under that identifier.

☐SU☐ wage rates typically remain in effect until a new survey is conducted. However, the Wage and Hour Division (WHD) has the discretion to update such rates under 29 CFR 1.6(c)(1).

State Adopted Rate Identifiers

The ☐SA☐ identifier indicates that the classifications and prevailing wage rates set by a state (or local) government were adopted under 29 C.F.R 1.3(g)-(h). Example: SAME2023-007 01/03/2024. SA reflects that the rates are state adopted. ME refers to the State of Maine. 2023 is the year during which the state completed the survey on which the listed classifications and rates are based. The next number, 007 in the example, is an internal number used in producing the wage determination. The date, 01/03/2024 in the example, reflects the date on which the classifications and rates under the ☐SA☐ identifier took effect under state law in the state from which the rates were adopted.

WAGE DETERMINATION APPEALS PROCESS

1) Has there been an initial decision in the matter? This can be:

- a) a survey underlying a wage determination
- b) an existing published wage determination
- c) an initial WHD letter setting forth a position on a wage determination matter
- d) an initial conformance (additional classification and rate) determination

On survey related matters, initial contact, including requests for summaries of surveys, should be directed to the WHD Branch of Wage Surveys. Requests can be submitted via email to davisbaconinfo@dol.gov or by mail to:

Branch of Wage Surveys
Wage and Hour Division
U.S. Department of Labor
200 Constitution Avenue, N.W.
Washington, DC 20210

Regarding any other wage determination matter such as conformance decisions, requests for initial decisions should be directed to the WHD Branch of Construction Wage Determinations. Requests can

be submitted via email to BCWD-Office@dol.gov or
by mail to:

Branch of Construction Wage Determinations
Wage and Hour Division
U.S. Department of Labor
200 Constitution Avenue, N.W.
Washington, DC 20210

2) If an initial decision has been issued, then any interested party (those affected by the action) that disagrees with the decision can request review and reconsideration from the Wage and Hour Administrator (See 29 CFR Part 1.8 and 29 CFR Part 7). Requests for review and reconsideration can be submitted via email to dba.reconsideration@dol.gov or by mail to:

Wage and Hour Administrator
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The request should be accompanied by a full statement of the interested party's position and any information (wage payment data, project description, area practice material, etc.) that the requestor considers relevant to the issue.

3) If the decision of the Administrator is not favorable, an interested party may appeal directly to the Administrative Review Board (formerly the Wage Appeals Board). Write to:

Administrative Review Board
U.S. Department of Labor
200 Constitution Avenue, N.W.
Washington, DC 20210.

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END OF GENERAL DECISION

Wage Determinations
Davis-Bacon Act WD # ID20260106
Wage Determination
Modification # 2
Construction
Building

Last Revised Date

May 18, 2026

States and Counties

State

Idaho

Counties

Canyon, Gem

Document

"General Decision Number: ID20260106 05/18/2026

State: Idaho

Construction Types: Building

Counties: Idaho Counties of

Canyon and Gem

Modification Number Publication Date

1 01/23/2026

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A UAVG rate will be updated once a year, usually in January, to reflect a weighted average of the current rates in the collective bargaining agreements on which the rate is based.

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WAGE DETERMINATION APPEALS PROCESS

1) Has there been an initial decision in the matter? This can be:

- a) a survey underlying a wage determination
- b) an existing published wage determination
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Wage and Hour Division
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2) If an initial decision has been issued, then any interested party (those affected by the action) that disagrees with the decision can request review and reconsideration from the Wage and Hour Administrator (See 29 CFR Part 1.8 and 29 CFR Part 7). Requests for review and reconsideration can be submitted via email to dba.reconsideration@dol.gov or by mail to:

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200 Constitution Avenue, N.W.
Washington, DC 20210

The request should be accompanied by a full statement of the interested party's position and any information (wage payment data, project description, area practice material, etc.) that the requestor considers relevant to the issue.

3) If the decision of the Administrator is not favorable, an interested party may appeal directly to the Administrative Review Board (formerly the Wage Appeals Board). Write to:

Administrative Review Board
U.S. Department of Labor
200 Constitution Avenue, N.W.
Washington, DC 20210.

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END OF GENERAL DECISION

Offeror's General Information Form

Legal Name of Firm: _____

Firm's Address: _____

Firms Contact Person: _____

Title: _____

Telephone: _____

Email: _____

The undersigned certifies as follows:

1. That he/she has read and understands the objectives and requirements of the request for quote; and
2. That he/she agrees to all requirements, specifications, terms, and conditions of the request for quote referenced above; and
3. That he/she will furnish the designated item(s) and /or service(s) as quoted in the request for quote; and
4. That he/she certifies under penalty of perjury that the respondent is, to the best of his/her knowledge, not in violation of any Idaho tax law; and
5. That his/her company has been certified as one of the following registered business classifications:

DBE: _____ Corporation: _____ Other: _____

Other refers to a Proprietorship, Partnership, or a Limited Liability Company.

Respondent's Signature: _____ Date: _____